

**Notice of Regular Monthly Meeting of  
Marin County Law Library Board of Trustees  
Marin County Law Library  
20 North San Pedro Road, Suite 2007  
Conference Room  
San Rafael, CA 94903**

**Tuesday, June 21, 2022, at 5:15 P.M.**

**The meeting will be conducted by remote connection.**

Pursuant to AB 361 (Enacted September 16, 2021) and Government Code section 54953(e), interested members of the public are asked to **attend electronically by typing the link into your web browser or by telephone by calling in to the telephone number below:**

**Topic: MCLL - June Regular Board Meeting  
Time: Jun 21, 2022 17:15 Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86265966527?pwd=N2NqbEpkNk00bWtOU2pYRVc5V0ROdz9>**

**Meeting ID: 862 6596 6527**

**Passcode: 929798**

**One tap mobile**

**+16699006833,,86265966527#,,,,\*929798# US (San Jose)**

**+13462487799,,86265966527#,,,,\*929798# US (Houston)**

**Dial by your location**

**+1 669 900 6833 US (San Jose)**

**+1 346 248 7799 US (Houston)**

**+1 253 215 8782 US (Tacoma)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington DC)**

**Meeting ID: 862 6596 6527**

**Passcode: 929798**

**Find your local number: <https://us02web.zoom.us/j/86265966527>**

**Agenda**

**Call to Order\***

1. Determination of July Regular Meeting to be held in person or remotely (Government Code section 54953(e))

2. Consent Calendar

2.1 June 2022 Warrants

2.2 Approval for May Regular Meeting Minutes

- 2.3 Approval for June Special Meeting Minutes
3. Open Time for Public Expression
4. Financial Report
  - 3.1 Filing Fee Schedule – June 2022
  - 3.2 Actuals (Income and Expenses) – June 2022
5. Librarian’s Report
6. Committee Reports
  - 6.1 Civic Engagement (See Written Report)
  - 6.2 Personnel Committee
7. Old Business
  - 7.1 **Discussion and Action Item**: Discussion re Community Service Programs
  - 7.2 **Discussion and Action Item**: Discussion re Hiring positions
  - 7.3 **Discussion and Action Item**: Discussion re Appointments to Board
8. New Business
  - 8.1 **Discussion and Action Item**: Board Elections
9. Board Members’ Suggestions for Next Month’s Agenda
10. Adjournment

The next board meeting will be held on Tuesday, July 26, 2022, at 5:15 p.m.

**Upcoming Events FYI:**

- First Thursdays at the Law Library on Zoom – 6/30/2022
- Deadline to Submit Reports for Board Meeting on 7/26/2022: 7/19/2022

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\* This meeting may be recorded as authorized by the Government Code.

***If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail [disabilityaccess@marincounty.org](mailto:disabilityaccess@marincounty.org) at least five working days in advance of the meeting. A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library’s bulletin board, and on the Law Library website at [www.marincountylawlibrary.org](http://www.marincountylawlibrary.org). It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.***

# Minutes of Regular Meeting of the Marin County Law Library Board of Trustees

Tuesday, May 31, 2022, at 5:15 p.m.  
20 North San Pedro Road, Suite 2007 – Conference Room

Present: Kristine Fowler Cirby, President, Denise Bashline, Tracy Barrett, Walt Cook, Jr., Alexander Johnson, and Stephen Richards, Ex Officio-Secretary

Also Present: Bill Hale

President K.C. called the meeting to order at 5:22 P.M. and thereafter presided.

President K.C. asked for unanimous consent to allow swearing in of Alexander Johnson and Tracy Barrett to the board before the consent calendar. Unanimous consent was adopted, and Alexander Johnson was sworn to the board along with Tracy Barrett.

## 1. Consent Calendar

1.1 Approval for March Meeting Minutes

1.2 Approval for May 17 Meeting Minutes

President K.C. moved to approve the Consent Calendar as presented (documents were attached to agenda packet); Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions

## 2. Open Time for Public Expression

B.H. raised concern regarding the rising number of positive COVID-19 cases in the county and suggested return to teleconference or hybrid.

## 3. Financial Report

3.1 Filing Fee Schedule – See document attached to agenda packet

See Agenda Packet

### 3.2 Actuals (Income and Expenses)

See Agenda Packet

### 3.3 April 2022 Warrants

President K.C. moved to approve the filing fee schedule, actuals sheet, and warrants as presented (documents was attached to agenda packet); Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions

4. Librarian's Report - A written report was attached to the agenda packet and received at the meeting.

### 5. Committee Reports

#### 5.1 Civic Engagement

D.B. presented information regarding the attendance of the First Thursday programs. Possible topics for future First Thursday programs were discussed by D.B. and the rest of the board.

#### 5.2 Personnel Committee

No new information was presented at this time.

### 6. Old Business

#### 6.1 **Discussion and Action Item:** Discussion re Community Service Programs

K.C. addressed the board on the topic of restoring Lawyers in the Library through teleconference beginning at the end of June and asked for unanimous consent to allow program to be restarted then and then to continue once a month on every 4<sup>th</sup> Thursday of the month through August 2022. Unanimous consent was adopted, and June 30<sup>th</sup>, 2022, was set for date of the first Lawyers in the Library program through teleconference along with continuation of teleconference program on 4<sup>th</sup> Thursday of the month through August 2022.

#### 6.2 **Discussion and Action Item:** Discussion re Hiring positions

S.R. presented information that he was about to send out two offer of acceptance letters to two candidates for the position of Law Library Assistant. He was hopeful that the candidates would accept, and he could begin to onboard them in early June 2022.

6.3 **Discussion and Action Item**: Discussion re Appointments to Board

President K.C. first congratulated A.J. on his appointment to the board. The next order of business was working on how to promote the County Board of Supervisors opening to possible appointments.

7. **New Business**

7.1 **Discussion and Approval**: Moving July 2022 Board Meeting to Future Date

S.R. presented the fact that he would be gone during the regular scheduled date of the July 2022 Board Meeting due to AALL Conference and asked about moving the date of July 2022 Board Meeting. President K.C. made motion to move July 2022 Board Meeting to July 26<sup>th</sup>, 2022, at 5:15 P.M. Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions

7.2 **Discussion and Approval**: Contribution Towards AALL Conference

President K.C. brought up the idea of contributing an amount of money towards the payment of the AALL conference. Discussion occurred. T.B. made motion to assign \$1,000 towards payment of AALL conference expenses. Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions.

7.3 **Discussion and Action Item**: Becoming a U.S. Passport Acceptance Facility

Discussion occurred regarding becoming a U.S. Passport Acceptance Facility. D.B. made motion to proceed in becoming a U.S. Passport Acceptance Facility once new employees were on-boarded. Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions

7.4 **Discussion and Approval**: Updating Collection of Self-Help Legal Books

Discussion occurred regarding updating collection of self-help legal books. The issue at hand became whether the collection needed further review. W.C. made motion to move subject to Collection Committee for further review. Motion Adopted: 4 Ayes, 0 Noes, 1 Abstention.

7.5 **Discussion and Approval**: Software License Purchases

First discussion was about purchasing a license to Jotform for Lawyers in the Library forms. President K.C. brought up point that amount of time spent on form collection for Lawyers in the Library was multiple hours and anything to reduce those hours would be helpful. Price form was attached to Agenda. D.B. made motion to move forward with annual subscription of Jotform in Silver plan. Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions.

Second discussion was about annual subscription to purchase of Cybrarian Public Computer Management. S.R. brought up the point that for future technology grants from the public state library, this type of software would be necessary to qualify for it. In addition, this software would generate the user statistics along with implantation of time limits. Some concern was raised that workstations are often not used enough to require such software. T.B. made motion to purchase one year subscription to Cybrarian. Motion Adopted: 5 Ayes, 0 Noes. 0 Abstentions.

8. Board Members' Suggestions for Next Month's Agenda

- Board Elections
- Possible Report from Collections Committee
- Possible Special Meeting to Allow Regular Meetings to be Teleconferenced

9. Adjournment

All relevant business having come before the board, President K.C. moved to adjourn the meeting. Motion adopted with 5 Ayes, 0 Noes and 0 Abstentions. The meeting was adjourned at 7:07 P.M. The next regular board meeting will be held on Tuesday, June 21, 2022, at 5:15 p.m.

Respectfully submitted,

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Kristine Fowler Cirby, Esq.  
President, Board of Trustees

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Stephen Richards, Ex-Officio  
Secretary

# Minutes of Special Meeting of the Marin County Law Library Board of Trustees

June 14, 2022, at 5:15 p.m.  
Teleconference by Zoom

Present: Kristine Fowler Cirby, President, Denise Bashline, Tracy Barrett, Walt Cook, Jr., Alexander Johnson, and Stephen Richards, Ex Officio-Secretary

President K.C. called the meeting to order at 5:18 P.M. and thereafter presided.

## 1. New Business

### 1.1 **Discussion and Approval: June Regular Meeting to be held in person or remotely (Government Code section 54953(e))**

Discussion occurred regarding moving the June Regular Meeting to be teleconferenced as allowed under Cal. Gov. Code Section 54953(e).

T.B. moved to allow June meeting to be teleconferenced and then have teleconference motion reviewed every 30 days as under Cal. Gov. Code. Section 54953(e). Motion Adopted: 5 Ayes, 0 Noes, 0 Abstentions.

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## 2. Adjournment

All relevant business having come before the board, President K.C. moved to adjourn the meeting. Motion adopted with 5 Ayes, 0 Noes and 0 Abstentions. The meeting was adjourned at 5:20 P.M. The next regular board meeting will be held on Tuesday, June 21, 2022, at 5:15 p.m.

Respectfully submitted,

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Kristine Fowler Cirby, Esq.  
President, Board of Trustees

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Stephen Richards, Ex-Officio  
Secretary



FY 2021-2022 Profit & Loss Statement  
 For June 21, 2022 Board Meeting

	Actual June FY 2020- 2021	Actual July 2021	Actual August 2021	Actual September 2021	Actual October 2021	Actual November 2021	Actual December 2021	Actual January 2022	Actual February 2022
<b>Starting balance</b>	\$ 111,422	\$ 107,599	\$ 102,075	\$ 203,865	\$ 203,600	\$ 201,852	\$ 204,639	\$ 202,466	\$ 206,901
<b>Revenue</b>									
451970 Filings	\$ 11,634	\$ 9,383	\$ 22,889	\$ 13,415	\$ 18,388	\$ 15,930	\$ 14,865	\$ 14,194	\$ 10,943
441115 Interest	\$ 58	\$ -	\$ -	\$ 22		\$ -	\$ -	\$ -	\$ 2
462650 Photocopies	\$ -	\$ -	\$ 448	\$ -	\$ 405	\$ -	\$ 194	\$ 19	\$ -
470410 Book Sales	\$ -	\$ -	\$ 621	\$ -	\$ 40	\$ -	\$ 375	\$ 63	\$ -
470330 Donations	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,075	\$ -
470110 Fax/Paper Sales	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -
441215 Conference Room	\$ -	\$ -	\$ 54	\$ -		\$ -	\$ -	\$ 54	\$ -
462610 Proctoring	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
461810 Miscellaneous Receipts	\$ -	\$ -	\$ 92,224	\$ -	\$ 305	\$ -	\$ 100	\$ 83	\$ -
461710 Classes/Workshops/MCLE	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
462610 Passport Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
480210 Transfers In	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
<b>Revenue Total:</b>	<b>\$ 11,692</b>	<b>\$ 9,383</b>	<b>\$ 116,236</b>	<b>\$ 13,436</b>	<b>\$ 19,141</b>	<b>\$ 15,930</b>	<b>\$ 15,534</b>	<b>\$ 16,488</b>	<b>\$ 10,945</b>

Actual March 2022	Actual April 2022	Actual May 2022	Actual June 2022	<i>Actual July - May Subtotals</i>	EST. ANNUAL TOTALS Jul - June	FY 2021-2022 Approved Projected Budget	<i>Projected Monthly</i>
\$ 208,409	\$ 208,484	\$ 234,366	\$ 260,259		\$ 258,902		
\$ 10,184	\$ 10,928	\$ 15,609	\$ 12,126	\$ <b>168,853</b>	\$ 168,853	\$ 145,000	\$ 12,083
\$ -	\$ -	\$ -	\$ -	\$ <b>24</b>	\$ 24	\$ 900	\$ 75
\$ 313	\$ -	\$ 334	\$ 115	\$ <b>1,828</b>	\$ 1,828	\$ 1,300	\$ 108
\$ -	\$ -	\$ -	\$ -	\$ <b>1,098</b>	\$ 1,098	\$ 750	\$ 63
\$ 500	\$ -	\$ 5	\$ 75	\$ <b>2,655</b>	\$ 2,655	\$ 3,000	\$ 250
\$ 28	\$ -	\$ -	\$ 3	\$ <b>34</b>	\$ 34	\$ 50	\$ 4
\$ -	\$ -	\$ 45	\$ 25	\$ <b>178</b>	\$ 178	\$ 650	\$ 54
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 50
\$ -	\$ -	\$ -	\$ -	\$ <b>92,713</b>	\$ 92,713	\$ 1,000	\$ 83
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ <b>11,025</b>	\$ <b>10,928</b>	\$ <b>15,993</b>	\$ <b>12,344</b>	\$ <b>267,383</b>	\$ <b>267,383</b>	\$ <b>153,250</b>	\$ <b>12,771</b>

**Expenses**

**Staff**

511110	Librarian	\$ 4,177	\$ 4,250	\$ 4,195	\$ 4,227	\$ 6,500	\$ 4,134	\$ 5,579	\$ 4,484	\$ 2,200	\$ 2,695	\$ 6,251	\$ 4,477	\$ 4,690	\$ 48,990	\$ 53,681	\$ 54,000	\$ 4,500
511220	Extra Hire	\$ 2,135	\$ 1,950	\$ 2,129	\$ 2,042	\$ 3,173	\$ 1,819	\$ 2,071	\$ 1,000	\$ 970	\$ 970	\$ 1,200	\$ 780	\$ 780	\$ 18,104	\$ 18,884	\$ 24,000	\$ 2,000
515110	Social Security	\$ 391	\$ 384	\$ 392	\$ 389	\$ 600	\$ 369	\$ 362	\$ 362	\$ 197	\$ 227	\$ 307	\$ 324	\$ 339	\$ 3,912	\$ 4,251	\$ 5,000	\$ 417
515115	Medicare	\$ 92	\$ 90	\$ 92	\$ 91	\$ 140	\$ 86	\$ 85	\$ 85	\$ 46	\$ 53	\$ 70	\$ 76	\$ 71	\$ 914	\$ 986	\$ 1,100	\$ 92
513215	Health Benefits	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,175	\$ 1,175	\$ -	\$ -	\$ -	\$ 476	\$ 476	\$ 917	\$ 7,794	\$ 8,711	\$ 11,000	\$ 917
514110	Workers Compensation	\$ 73	\$ 295	\$ 519	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 814	\$ 814	\$ 1,200	\$ 100
515120	Unemployment Insur.	\$ -	\$ 66	\$ 72	\$ 69	\$ 108	\$ 62	\$ 199	\$ 199	\$ 80	\$ 99	\$ 149	\$ 108	\$ 108	\$ 1,210	\$ 1,319	\$ 1,300	\$ 108
<b>Staff Subtotal:</b>															<b>\$ 81,740</b>	<b>\$ 88,645</b>	<b>\$ 97,600</b>	<b>\$ 8,133</b>

**Administrative Expenses**

521610	Insurance - Subtotal	\$ 271	\$ -	\$ 271	\$ 1,697	\$ 271	\$ 1,681	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 6,065	\$ 6,440	\$ 4,500	\$ 375
	USLI	\$ 271	\$ -	\$ 271	\$ -	\$ 271	\$ -	\$ -	\$ -	\$ -	\$ 1,328	\$ -	\$ -	\$ -	\$ 2,140	\$ -	\$ -	\$ -
	Complete Equity Markets Hartford	\$ -	\$ -	\$ -	\$ 1,697	\$ -	\$ 1,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,697	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,681	\$ -	\$ -	\$ -
522210	Memberships/Prof Develop.	\$ 40	\$ -	\$ 20	\$ 35	\$ -	\$ -	\$ -	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 390	\$ 457	\$ 800	\$ 67
	CCLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	\$ -
	MCBA	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 120	\$ -	\$ -	\$ -
	MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NOCALL	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MCEAC	\$ -	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35	\$ -	\$ -	\$ -
522410	Office Expenses	\$ 256	\$ 132	\$ 122	\$ 540	\$ 96	\$ 331	\$ -	\$ -	\$ 349	\$ 61	\$ 167	\$ -	\$ 167	\$ 1,797	\$ 1,964	\$ 2,000	\$ 167
522310	Projects	\$ 141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522510	Professional Services (ADP Payroll)	\$ 213	\$ 148	\$ 148	\$ 222	\$ -	\$ -	\$ 71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 802	\$ -	\$ -	\$ -
522930	Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	DeLage Landen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	HiTech	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Marin Copier	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Tel/Internet Subtotal:</b>															<b>\$ 10,116</b>	<b>\$ 10,963</b>	<b>\$ 10,000</b>	<b>\$ 833</b>
521310	Sonic Email	\$ -	\$ 24	\$ 24	\$ 24	\$ 24	\$ 24	\$ 25	\$ 25	\$ 25	\$ 39	\$ 25	\$ 25	\$ 25	\$ 259	\$ 284	\$ 300	\$ 25
	Comcast Internet	\$ 191	\$ 191	\$ 191	\$ 206	\$ 206	\$ 206	\$ 206	\$ 191	\$ 208	\$ 218	\$ 218	\$ 218	\$ 207	\$ 2,257	\$ 2,465	\$ 2,489	\$ 191
	AT&T Phone	\$ 113	\$ 115	\$ 110	\$ 105	\$ 103	\$ 104	\$ 109	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110	\$ 107	\$ 1,196	\$ 1,303	\$ 1,290	\$ 110
	SPTJ	\$ 263	\$ 788	\$ 1,138	\$ 175	\$ 175	\$ 350	\$ 175	\$ 507	\$ 507	\$ 175	\$ 752	\$ 1,663	\$ 507	\$ 6,403	\$ 6,910	\$ 6,084	\$ 507
<b>Admin Sub.</b>															<b>\$ 19,170</b>	<b>\$ 19,824</b>	<b>\$ -</b>	<b>\$ 17,300</b>
522815	Publications Upkeep	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,537	\$ 57,434	\$ 55,000	\$ 4,583
	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CEB	\$ 2,349	\$ 675	\$ 845	\$ 645	\$ 1,719	\$ 636	\$ 609	\$ 1,015	\$ 743	\$ 659	\$ 3,045	\$ 1,689	\$ 1,367	\$ 7,547	\$ 13,647	\$ 12,178	\$ 1,015
	Lexis Nexis	\$ 818	\$ 821	\$ 34	\$ 34	\$ 34	\$ 34	\$ 479	\$ 292	\$ 292	\$ 1,505	\$ 102	\$ 135	\$ 680	\$ 3,524	\$ 4,441	\$ 3,500	\$ 292
	WestLaw	\$ 2,130	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 2,088	\$ 18,791	\$ 25,054	\$ 25,054	\$ 2,088
	West Publishing	\$ 1,184	\$ 1,185	\$ 1,185	\$ 1,185	\$ 1,185	\$ 1,185	\$ 1,185	\$ 1,182	\$ 1,182	\$ 1,205	\$ 1,205	\$ 1,205	\$ 1,205	\$ 10,676	\$ 14,292	\$ 14,268	\$ 1,189
522410	Book Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expense Total:</b>		<b>\$ 15,516</b>	<b>\$ 14,907</b>	<b>\$ 14,446</b>	<b>\$ 13,701</b>	<b>\$ 20,889</b>	<b>\$ 13,144</b>	<b>\$ 17,707</b>	<b>\$ 12,052</b>	<b>\$ 9,437</b>	<b>\$ 10,950</b>	<b>\$ 17,948</b>	<b>\$ 13,916</b>	<b>\$ 13,701</b>	<b>\$ 141,446</b>	<b>\$ 165,903</b>	<b>\$ 169,900</b>	<b>\$ 14,158</b>

## MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2008/2009	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
MONTH													
JULY	<b>20,659.00</b>	22,977.66	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	<b>9,382.59</b>
AUGUST	<b>19,922.00</b>	23,960.43	21,718.70	18,993.11	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89	<b>22,888.81</b>
SEPT.	<b>21,723.00</b>	21,722.04	18,661.46	17,773.96	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04	<b>13,414.73</b>
OCTOBER	<b>19,623.00</b>	21,675.44	19,906.84	19,163.96	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67	<b>18,388.13</b>
NOVEMBER	<b>19,115.00</b>	21,320.14	18,609.36	14,605.25	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70	<b>15,930.29</b>
DECEMBER	<b>20,339.00</b>	21,817.93	19,736.75	17,096.40	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63	<b>14,865.21</b>
JANUARY	<b>15,573.00</b>	20,296.35	18,939.59	16,072.57	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31	<b>14,193.66</b>
FEBRUARY	<b>20,986.00</b>	19,451.28	20,767.28	15,160.56	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80	<b>10,942.59</b>
MARCH	<b>16,148.00</b>	22,904.59	25,481.90	17,544.43	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48	<b>10,184.15</b>
APRIL	<b>17,975.00</b>	19,761.98	10,562.85	15,398.28	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60	<b>10,927.55</b>
MAY	<b>19,948.00</b>	22,159.40	17,793.36	17,385.67	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85	<b>15,609.32</b>
JUNE	<b>23,462.00</b>	22,249.53	17,892.17	16,637.38	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46	<b>12,125.83</b>
<b>ANNUAL TOTALS</b>	<b>235,472.53</b>	260,296.77	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69	<b>168,852.86</b>

FISCAL YEAR	2008/2009	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
<b>JAN. TOTALS</b>	<b>136,954.00</b>	<b>153,769.99</b>	<b>138,113.25</b>	<b>122,258.97</b>	<b>108,239.15</b>	<b>104,317.08</b>	<b>98,203.30</b>	<b>96,826.61</b>	<b>105,540.65</b>	<b>99,324.28</b>	<b>102,886.11</b>	<b>68,942.50</b>	<b>168,852.86</b>

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. January revenue comes from November filings, etc.

**Marin County Law Library**  
**June 2022 WARRANTS**  
(Account Balance - \$260,259.23 )

<b>Item No.</b>	<b>Vendor</b>	<b>Current Amount Due</b>	<b>Suggested Payment</b>
1	Kaiser Permanente	\$ 951.30	\$ 951.30
2	CEB Publications	\$ 1,024.99	\$ 1,024.99
3	Matthew Bender & Co., Inc.	\$ 679.73	\$ 679.73
4	Comcast Business	\$207.00	\$ 207.00
5	CALNET	\$ 105.13	\$ 105.13
6	CEB OnLaw Unlimited	\$ 341.59	\$ 341.59
7	U.S. Bank (Sonic, Quill, Meta, Marin County Bar Association)	\$ 280.12	\$ 280.12
8	AT&T CALNET	\$ 105.76	\$ 105.76
9	Thompson Reuters (Westlaw)	\$ 2,087.84	\$ 2,087.84
10	Thompson Reuters (West Publications)	\$1,205.47	\$ 1,205.47
11			
12			
13			
14			
	<b>Totals:</b>	<b>\$ 6,988.93</b>	<b>\$ 6,988.93</b>

**Salaries: \$5,909.65**

**Total Expenses: \$16,835.93**

<b>Total Revenue Available:</b>	<b>\$ 260,359.23</b>
<b>Total Expenditures (proposed):</b>	<b>\$ 12,894.58</b>
<b>Remaining Cash Balance:</b>	<b>\$ 247,464.65</b>

## Marin County Law Library Civic Engagement Report June 2022

### First Thursdays at the Marin County Law Library Program

Confirmed for July 7: Conservation Corps North Bay



#### **About Conservation Corps North Bay:**

Serving Marin and Sonoma Counties since 1982, CCNB is the oldest local nonprofit youth conservation corps in the country.

#### **The mission of the Conservation Corp North Bay:**

-To develop youth and conserve natural resources for a resilient, sustainable, and equitable community

#### **Achieving the CCNB Mission:**

- Providing young adults with opportunities to transform their lives through paid work, education, employability, civic engagement, and leadership
- Partnering with the community to conserve and restore natural resources and improve recreational and public areas -Fostering diversity, equity, and inclusion
- Creating the environmental leaders of the future by teaching environmental ethics and behaviors to local youth
- Making communities safer by reducing hazards and by responding to public emergencies and disasters

#### **Speaker:**

Anastasia Pryor, Director of Development and Communications

Website: <https://www.ccnorthbay.org/>

Annual report:

<https://www.ccnorthbay.org/wp-content/uploads/2021/10/Annual-Report-2020-2021.pdf>

**First Thursdays for August 2022:**

Sean Stephens - Marin County Veterans Services

Submitted by Denise Bashline, Trustee

6/14/2022