

MARIN COUNTY LAW LIBRARY

CONFERENCE ROOM RENTAL POLICY

The Marin County Law Library has one conference room available for rent. The table in the conference room comfortably seats 10. Entrance to the conference room is through the Law Library. All guests must check in with the Law Library Staff before using the conference room. The room will be available during Law Library operating hours. Further,

1. The rental rate is \$30/hour or \$150/day, payable in cash or check on arrival.
2. The rental charge will be waived for any state or federal court-related activity or any state, federal, county or bar association-sponsored activity.
3. All guests must comply with all existing Law Library policies. The staff will monitor compliance and will terminate any activity which fails to so comply.
4. Outgoing telephone services will be provided.
5. Guests may use the copier and computer facilities in accordance with the Law Library's Technology Policy.
6. All guests will be responsible for the cost of any repair for any damage to the premises, equipment or furniture caused by them.