

**Notice of Regular Monthly Meeting of
Marin County Law Library Board of Trustees**

Tuesday, June 15, 2021 at 5:15 P.M.

Due to the COVID-19 Pandemic and current Stay-at-Home Order issued by the Marin County Public Health Officer, the **meeting will be conducted by remote connection.**

Pursuant to Executive Order No. N-29-20 (March 17, 2020), interested members of the public are asked to **attend electronically by clicking on the link below or by typing the link into your web browser:**

Join Zoom Meeting:

Topic: **MCLL Board of Trustees Meeting**

Time: **Jun 15, 2021 05:00 PM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/82815494954>

Meeting ID: **828 1549 4954**

Passcode: **161830**

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 828 1549 4954

Passcode: 161830

Find your local number: <https://us02web.zoom.us/u/kyDio5RYw>

Agenda

Call to Order*

1. Approval of Minutes
 - 1.1 May 18, 2021 Regular Board Meeting
2. Open Time for Public Expression
3. Financial Report
 - 3.1 May 2021 Fiscal Report
 - 3.2 June 2021 Warrants

4. Librarian's Report
5. Committee Reports
 - 5.1 Fundraising for Network Equipment Replacement
 - 5.2 Civic Engagement
6. Old Business
 - 6.1 **Discussion and Action Item:** Expanded Law Library Access Pursuant to Anticipated End of Blueprint for Safer Economy Requirements on June 15, 2021
7. New Business
 - 7.1 **Discussion and Action Item:** Approve Renewal of CEB OnLAW Agreement
8. Board Members' Suggestions for Next Month's Agenda
9. Adjournment

The next board meeting will be held on Tuesday, June 15, 2021 at 5:15 p.m.

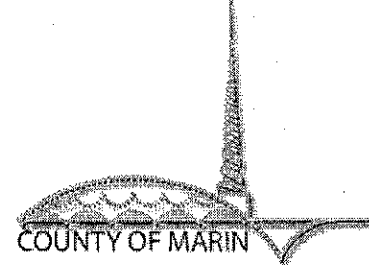
Upcoming Events FYI:

- Lawyers in the Library – 6/24/21 and 7/8/21
- First Thursdays at the Law Library – 7/1/21; Featured Speaker: Diane Bellas, Esq., Interim Marin County Public Defender
- Deadline to Submit Reports for July Board Meeting: 7/14/21

* This meeting may be recorded as authorized by the Government Code.

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting. A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library's bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.

Minutes of Regular Meeting of the Board of Law Library Trustees of Marin County



LAW LIBRARY DIRECTOR:
Laurie Vaala-Olsen

A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.

Tuesday, May 18, 2021 at 5:15 p.m.
By Remote Connection

BOARD OF TRUSTEES:
Kristine Fowler Cirby, Esq., President
Tracy Barrett, Esq., Vice President
Sam Ware, Esq.
Denise Bashline
Jonathan Frieman, J.D.
Donald Drummond, Esq.
Walter Cook, Jr, Esq., MLIS

Present: Kristine Fowler Cirby, Tracy Barrett, Denise Bashline, Jonathan Frieman,
Walter Cook, Jr., and Laurie Vaala-Olsen, Ex Officio-Secretary
Absent: Sam Ware, Donald Drummond
Also Present: Bill Hale

President Kristine Cirby called the meeting to order at 5:20 p.m. and thereafter presided.

1. Approval of Minutes

1.1 Minutes of April 20, 2021 Regular Board Meeting – Walter moved for approval of the Minutes as presented; Tracy seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

2. Open Forum – One member of the public expressed comments.

3. Financial Report

3.1 April 2021 Fiscal Report

The Fiscal Report for April 2021 was attached to the agenda packet. MCLL began the month of April with \$115,669 in its fund and ended the month with \$110,708, a net loss of \$4,961. Filing Fee Revenue for April was \$11,417; Expenses totaled \$17,116. YTD Revenue (7/1/20 – 4/30/21) was \$170,251; YTD Expenses were \$135,212 leaving a FY 2020-2021 budget balance of \$35,039.

3.2 May 2021 Warrants

SPTJ's invoice was atypically high because it included several hours of work on the public access computers in preparation for reopening to the public as well as work on the Director's and Front Desk computers. Jonathan moved for approval of the Warrants as presented; Walter seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

4. Librarian's Report – Attached to May 2021 Agenda Packet.

5. Committee Reports

5.1 Advisory Budget – No report.

5.2 Fundraising for Network Equipment Replacement – Jonathan reported that MCLL did not qualify for the library funding grant because of the money we received from the State Budget in September 2020 to supplement the reduced filing fees from the COVID-19 court shutdown.

5.3 Civic Engagement – Denise reported on scheduled events and future plans,

including that Amanda Hartrey of Family Caregiver Alliance will speak at the June 3 First Thursdays at the Marin County Law Library meeting.

6. Old Business

6.1 Discuss and Approve Updates to Site Specific Protection Plan for Law Library

Laurie referred trustees to the bolded sections of the SPP on pages 1, 2, and 5 for the proposed changes to be implemented when COVID guidelines are relaxed. Jonathan moved for approval of the updated SPP as presented; Denise seconded. Motion passed with 5 Ayes, 0 Noes and 0 Abstentions.

7. New Business

7.1 Approve Purchase of Faronics Reboot Restore Security Software to Replace Current Reboot Restore Software on Patron Computers

Laurie described the benefits of the new software compared to the existing software. Discussion ensued. Walter moved for approval to purchase the Faronics Reboot Restore Security Software to replace the current problematic software; Tracy seconded. Motion passed with 4 Ayes, 1 No and 0 Abstentions.

7.2 Approve New Contract with Westlaw to Secure Pandemic-Related Cost Savings and Future Cost Savings

Laurie presented the terms of the new contract and the savings that will result from it. Discussion ensued. Trustees agreed that the new cost reduction agreement would improve the Law Library's financial health, but no vote was taken.

8. Board Members' Suggestions for Next Month's Agenda – Discuss establishing a fundraising committee to research and pursue grants in general (as distinct from the fundraising committee specifically for upgrading MCLL's aging network equipment).

9. Adjournment

All relevant business having come before the board, Jonathan moved to adjourn the meeting and Walter seconded. Motion passed with 5 Ayes, 0 Noes and 0 Abstentions. The meeting was adjourned at 6:39 p.m. The next board meeting will be held on Tuesday, June 15, 2021 at 5:15 p.m. on Zoom.

Respectfully submitted,

Kristine Fowler Cirby, Esq.
President, Board of Trustees

Laurie Vaala-Olsen, Ex-Officio
Secretary

	June* FY2019- 2020	Actual July 2020	Actual August 2020	Actual September 2020	Actual October 2020	Actual November 2020	Actual December 2020	Actual January 2021	Actual February 2021	Actual March 2021	Actual April 2021	Actual May 2021	Projected June 2021	Actual July-May Subtotals	EST. ANNUAL TOTALS Jul - June	FY 2020-2021 Approved Projected Budget
Starting balance	\$100,670	\$ 81,450	\$ 72,727	\$ 73,957	\$ 131,866	\$ 128,839	\$ 128,519	\$ 122,141	\$ 117,287	\$ 118,801	\$ 115,669	\$ 110,708	\$ 111,715		\$ 108,794	
Revenue																
451970 Filings	\$ 12	\$ 382	\$ 16,002	\$ 10,247	\$ 13,345	\$ 9,891	\$ 9,503	\$ 9,573	\$ 15,887	\$ 9,205	\$ 11,417	\$ 16,403	\$ 11,634	\$ 121,854	\$ 133,488	\$ 175,000
441115 Interest	\$ 499	\$ -	\$ -	\$ 428	\$ -	\$ -	\$ 281	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ 167	\$ 789	\$ 956	\$ 2,000
462650 Photocopies	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 100	\$ 350	\$ 3,000
470410 Book Sales	\$ -	\$ -	\$ 726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ 726	\$ 809	\$ 1,000
470330 Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 767	\$ -	\$ 767	\$ 9,200
470110 Fax/Paper Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ -	\$ 8	\$ 100
441215 Conference Room	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167	\$ 300	\$ 467	\$ 2,000
462610 Proctoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167	\$ -	\$ 167	\$ 2,000
461810 Miscellaneous Receipts	\$ -	\$ -	\$ 1,056	\$ 61,172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 738	\$ -	\$ 83	\$ 62,966	\$ 63,049	\$ 1,000
461710 Classes/Workshops/MCLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
462610 Passport Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ 1,250	\$ 15,000
480210 Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total:	\$ 511	\$ 382	\$ 18,183	\$ 71,847	\$ 13,345	\$ 9,891	\$ 9,783	\$ 9,573	\$ 15,887	\$ 9,205	\$ 12,155	\$ 16,483	\$ 14,576	\$ 186,734	\$ 201,311	\$ 210,300
Expenses																
Staff																
511110 Librarian	\$ 6,657	\$ 1,610	\$ 4,134	\$ 4,134	\$ 6,200	\$ 3,122	\$ 4,634	\$ 4,134	\$ 4,134	\$ 4,134	\$ 6,200	\$ 4,134	\$ 4,500	\$ 46,568	\$ 51,068	\$ 54,000
511220 Extra Hire	\$ 38	\$ 60	\$ 19	\$ 94	\$ 375	\$ 581	\$ 1,068	\$ 583	\$ 1,167	\$ 1,263	\$ 2,881	\$ 1,970	\$ 2,333	\$ 10,060	\$ 12,393	\$ 28,000
515110 Social Security	\$ 256	\$ 132	\$ 257	\$ 262	\$ 408	\$ 300	\$ 353	\$ 292	\$ 329	\$ 335	\$ 563	\$ 378	\$ 417	\$ 3,611	\$ 4,028	\$ 5,000
515115 Medicare	\$ 60	\$ 31	\$ 60	\$ 61	\$ 95	\$ 70	\$ 83	\$ 68	\$ 77	\$ 78	\$ 132	\$ 89	\$ 100	\$ 844	\$ 944	\$ 1,200
513215 Health Benefits	\$ 899	\$ 899	\$ 899	\$ 899	\$ 899	\$ 937	\$ 1,309	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 917	\$ 11,457	\$ 12,374	\$ 11,000
514110 Workers Compensation	\$ -	\$ 517	\$ -	\$ -	\$ -	\$ -	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 561	\$ 661	\$ 1,200
515120 Unemployment Insur.	\$ -	\$ 3	\$ 1	\$ 4	\$ 15	\$ 29	\$ 133	\$ 160	\$ 137	\$ 43	\$ 98	\$ 67	\$ 133	\$ 690	\$ 823	\$ 1,600
Federal FUTA	\$ 121	\$ 0	\$ 0	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
													Staff Subtotal:	\$ 73,792	\$ 82,292	\$ 102,000
Administrative Expenses																
521610 Insurance - Subtotal	\$ -	\$ 722	\$ -	\$ 1,476	\$ 722	\$ -	\$ 1,670	\$ 531	\$ -	\$ -	\$ -	\$ -	\$ 375	\$ 5,120	\$ 5,495	\$ 4,500
USLI	\$ 271	\$ 271	\$ -	\$ 271	\$ -	\$ -	\$ 531	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Complete Equity Markets				1,476												
Hartford	\$ 421	\$ 451	\$ -	\$ 451	\$ -	\$ 1,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522210 Memberships/Prof Develop.	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ 180	\$ 420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 660	\$ -	\$ 2,700
CCCLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCBA	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NOCALL	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522410 Office Expenses	\$ 93	\$ 194	\$ 34	\$ 406	\$ 477	\$ -	\$ 102	\$ 86	\$ 957	\$ 120	\$ 300	\$ -	\$ 250	\$ 2,676	\$ 2,926	\$ 3,000
522310 Projects (ADP Payroll & EDD Fines)	\$ 121	\$ -	\$ -	\$ 199	\$ 136	\$ 136	\$ 295	\$ 141	\$ 141	\$ 211	\$ 141	\$ 141	\$ 417	\$ 1,399	\$ 1,816	\$ 5,000
522930 Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 12,000
DeLage Landen																
HiTech																
Marin Copier																
													Tel/Internet Subtotal:	\$ 9,415	\$ 8,420	\$ 10,000
521310 Sonic Internet/Sonic Email	\$ 154	\$ 154	\$ 155	\$ 155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154	\$ 464	\$ 618	\$ 1,848
Comcast Internet	\$ -	\$ -	\$ -	\$ 482	\$ 191	\$ 201	\$ 191	\$ 191	\$ 191	\$ 191	\$ 191	\$ 191	\$ -	\$ 1,827	\$ -	\$ -
AT&T Phone	\$ 97	\$ 97	\$ 102	\$ 107	\$ 106	\$ 103	\$ 105	\$ 109	\$ 115	\$ 115	\$ 110	\$ 106	\$ 100	\$ 1,173	\$ 1,273	\$ 1,200
SPTJ	\$ 350	\$ 350	\$ 350	\$ 613	\$ 1,138	\$ 175	\$ 175	\$ 350	\$ 350	\$ 525	\$ 175	\$ 1,750	\$ 579	\$ 5,950	\$ 6,529	\$ 6,952
													Admin Sub.	\$ 17,842	\$ -	\$ -

	June* FY2019- 2020	Actual July 2020	Actual August 2020	Actual September 2020	Actual October 2020	Actual November 2020	Actual December 2020	Actual January 2021	Actual February 2021	Actual March 2021	Actual April 2021	Actual May 2021	Projected June 2021	Actual July-May Subtotals	EST. ANNUAL TOTALS Jul - June	FY 2020-2021 Approved Projected Budget
<u>Collection</u>																
522815 Publications Upkeep																
Other		\$ -				\$ -			\$ 1,988	\$ -	\$ 255	\$ -	\$ 667	\$ 2,243	\$ 2,910	\$ 8,807
CEB	\$ 590	\$ -	\$ 6,733	\$ 889	\$ 1,006	\$ 1,006	\$ 550	\$ 453	\$ 335	\$ 883	\$ 1,457	\$ 2,063	\$ 1,250	\$ 15,375	\$ 16,625	\$ 15,000
Lexis Nexis	\$ 2,941	\$ 682	\$ 363	\$ 32	\$ 198	\$ 231	\$ 240	\$ 1,350	\$ -	\$ 32	\$ 64	\$ 64	\$ 583	\$ 3,256	\$ 3,839	\$ 7,000
WestLaw	\$ 4,344	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,215	\$ 2,215	\$ 23,932	\$ 26,147	\$ 26,193
West Publishing	\$ 2,318	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,182	\$ 1,184	\$ 1,184	\$ 1,182	\$ 12,819	\$ 14,001	\$ 14,000
522410 Book Binding														\$ -	\$ -	
Expense Total:	\$ 19,731	\$ 9,105	\$ 16,953	\$ 13,939	\$ 16,371	\$ 10,210	\$ 16,162	\$ 14,427	\$ 14,373	\$ 12,336	\$ 17,116	\$ 15,476	\$ 17,497	\$ 131,418	\$ 163,656	\$ 210,200
Fund Balance	\$ 81,450	\$ 72,727	\$ 73,957	\$ 131,866	\$ 128,839	\$ 128,519	\$ 122,141	\$ 117,287	\$ 118,801	\$ 115,669	\$ 110,708	\$ 111,715	\$ 108,794			

*June 2020 includes Period 13 expenses; however, there are discrepancies between P&L Statement and Munis Period 13 YTD Budget Report for FY 2019-2020. See accompanying notes.

MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020-2021
MONTH											
JULY	22,977.66	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26
AUGUST	23,960.43	21,718.70	18,993.11	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89
SEPT.	21,722.04	18,661.46	17,773.96	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04
OCTOBER	21,675.44	19,906.84	19,163.96	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67
NOVEMBER	21,320.14	18,609.36	14,605.25	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70
DECEMBER	21,817.93	19,736.75	17,096.40	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63
JANUARY	20,296.35	18,939.59	16,072.57	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31
FEBRUARY	19,451.28	20,767.28	15,160.56	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80
MARCH	22,904.59	25,481.90	17,544.43	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48
APRIL	19,761.98	10,562.85	15,398.28	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60
MAY	22,159.40	17,793.36	17,385.67	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85
JUNE	22,249.53	17,892.17	16,637.38	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46
ANNUAL TOTALS	260,296.77	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69

FISCAL YEAR	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
JUNE TOTALS	260,296.77	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. June revenue comes from April filings, etc.

Marin County Law Library
June 2021 WARRANTS
(Account Balance \$111,715)

Item No.	Vendor	Current Amount Due	Suggested Payment
1	AT&T Calnet 3	\$ 108.20	\$ 108.20
2	CEB (897.18 for Print, \$334.92 for OnLAW)	\$ 1,232.10	\$ 1,232.10
3	Comcast Business	\$ 190.81	\$ 190.81
4	Faronics	\$ 256.41	\$ 256.41
5	Kaiser	\$ 1,123.22	\$ 1,123.22
6	Lexis	\$ 32.23	\$ 32.23
7	SPTJ, Inc.	\$ 437.50	\$ 437.50
8	US Bank (Office Depot, Renew computers, Depot Group, Quill, Costco)	\$ 387.09	\$ 387.09
9	Westlaw Next	\$ 2,215.08	\$ 2,215.08
10	West Publishing	\$ 1,184.43	\$ 1,184.43
	Totals:	\$ 7,167.07	\$ 7,167.07

Salaries: \$6,348.62

Total Expenses: \$13,515.69

Total Revenue Available:	\$ 111,715.00
Total Expenditures (proposed):	\$ 13,515.69
Remaining Cash Balance:	\$ 98,199.31

**Regular Meeting of the Marin County Law Library Board of Trustees
June 15, 2021**

Librarian's Report

1. **Reopening**

In anticipation of the State fully reopening the economy on June 15, MCLL will expand access to the Law Library on June 16. Patrons will be allowed to use the print collection, provided they sanitize hands upon entering the Law Library and wear gloves while using the print material. Print materials will not be quarantined after their use by the public. In addition, patrons will be allowed to use the worktables for limited periods of time. To maintain a safe environment for the staff and the public, public access will be limited to 6 patrons at a time, so appointments are recommended. Appointments will be available in one-hour increments, with the option to extend by one hour, space permitting. Library Hours will be 10:00 a.m. to 4:00 p.m. Monday through Thursday.

2. **Staffing**

Please welcome Danielle "Danni" Hone to the MCLL staff. Danni recently completed her undergraduate degree at the University of British Columbia and is currently enrolled in a master's degree program at San Jose State University. She fills the administrative assistant position recently vacated by Michelle Ullman.

3. **Trustee Position on MCLL Board Will Become Available in June 2021**

There have been no applicants for the trustee position which will become available on June 20 when Sam departs. The application form for the trustee position is available from a link on the Law Library website and on the home page of the Marin County Superior Court website. A copy of the Court's announcement for this volunteer opportunity is attached to the agenda packet.

6. **CCCLL Spring Meeting to Be Held Virtually on May 17, 2021**

CCCLL held its Spring Meeting virtually on May 17. Agenda topics included the funding request for county law libraries in the FY 2021-2022 State Budget, the statewide project to create a forms database accessible by all county law libraries, and a training providing legal updates regarding required COVID prevention and workplace safety for reopening county law libraries. Many county law libraries had reopened for limited hours and with restricted access and some had not reopened to the public yet but expected to in the near future. On June 2, the State Senate and the State Assembly approved \$16.5 million in funding for County Law Libraries for FY 2021-2022 and FY 2022-2023. The Governor has until June 30 to sign the budget for FY 2021-2022.

SUPERIOR COURT OF CALIFORNIA
County of Marin



VOLUNTEER OPPORTUNITY

**OPENING ON MARIN COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

The Marin County Superior Court is looking for a resident attorney of Marin to serve on the Marin County Law Library Board of Trustees. It's an essential resource for attorneys, paralegals, law students, court reporters, and individuals representing themselves in court.

Responsibilities include preparation for -- and attendance at -- monthly board meetings to discuss and oversee Law Library matters and committee work on special projects as needed. Current matters before the Board of Trustees include addressing funding challenges, updating the Law Library's technological resources, restoring and developing the publications collection, and increasing awareness of the County Law Library as a legal resource for the entire community through engaging educational program offerings.

The Law Library, located at 20 North San Pedro Road in San Rafael, provides access to legal information through a variety of media, research assistance, and technologies. In each California county, a Law Library Board of Trustees is established and governed by California Business and Professions Code Section 6300-6307.

You may obtain the application by visiting our website at www.marincourt.org. Go to the Homepage and click on the heading under News from the Court entitled, "**OPENING ON MARIN COUNTY LAW LIBRARY BOARD OF TRUSTEES.**"

Please email or mail your completed application to administration@marincourt.org no later than Friday, June 11, 2021 at 4:00 p.m. You may also request a fillable version of the application by mail or email at: Marin County Superior Court, P.O. Box 4988, San Rafael, CA 94913-4988, (415) 444-7020, administration@marincourt.org.