



**Minutes of Regular Monthly Meeting of  
Marin County Law Library Board of Trustees  
Marin County Law Library  
20 North San Pedro Road, Suite 2007  
Conference Room  
San Rafael, CA 94903**

**Tuesday, June 21, 2022, at 5:15 P.M.**

**Present: Tracy Barrett, Denise Bashline, Alexander Johnson, Donald Drummond, Walter Cook Jr., and Stephen Richards, Ex Officio-Secretary**

**Also Present: Bill Hale**

Vice President Barrett called the meeting to order at 5:23 p.m. and thereafter presided.

**1. Determination of July Regular Meeting to be held in person or remotely (Government Code section 54953(e))**

Vice President Barrett opened the floor to comments regarding whether July Regular Meeting should be held in person or remotely. Trustee Drummond moved to approve the motion to hold the July Regular Meeting in person. Trustee Cook seconded the motion.

Vote: Motion failed 3-0

AYES: Trustee Johnson

NAYS: Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline

ABSENT: President Cirby

Vice President Barrett opened the floor to a second motion regarding whether July Regular Meeting should be held in person or remotely. Trustee Cook moved to approve the motion to hold the July Regular Meeting remotely. Trustee Johnson seconded the motion.

Vote: Motion carried 5-0

AYES: Trustee Johnson, Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline

ABSENT: President Cirby

**2. Consent Calendar**

2.1 June 2022 Warrants

2.2 Approval for May Regular Meeting Minutes

2.3 Approval for June Special Meeting Minutes

Board of Trustees

PRESIDENT

Kristine Fowler Cirby, Esq.  
*Judicially Appointed*

VICE PRESIDENT

Tracy Barrett, Esq.  
*Board of Supervisors Appointed*

Denise Bashline

*Judicially Appointed*

Alexander Johnson, Esq.

*Judicially Appointed*

Donald Drummond, Esq.

*Judicially Appointed*

Walter Cook, Jr., Esq., MLIS

*Judicially Appointed*

Stephen Richards

*Law Library Director*

20 North San Pedro Road

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San Rafael, CA 94903

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[www.marincountylawlibrary.org](http://www.marincountylawlibrary.org)

Trustee Cook moved to approve the Consent Calendar as presented. Trustee Drummond seconded the motion.

Vote: Motion carried 5-0

AYES: Trustee Johnson, Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline

ABSENT: President Cirby

3. Open Time for Public Expression

No public expression at this time.

4. Financial Report

4.1 Filing Fee Schedule – June 2022

4.2 Actuals (Income and Expenses) – June 2022

The Filing Fee Schedule and the Actuals for June 2022 were attached to the agenda packet.

5. Librarian's Report

Librarian gave status updates regarding the library including increased hours and reason for pushing back the July Regular Board meeting.

6. Committee Reports

6.1 Civic Engagement

Civic Engagement Report was attached to the agenda packet.

6.2 Personnel Committee

Nothing to report currently.

7. Old Business

7.1 **Discussion and Action Item**: Discussion re Community Service Programs

7.2 **Discussion and Action Item**: Discussion re Hiring positions

7.3 **Discussion and Action Item**: Discussion re Appointments to Board

Conversation occurred about working on hiring procedures in the future.

8. New Business

8.1 **Discussion and Action Item**: Board Elections

Item was moved to July Regular Business Meeting.

9. Board Members' Suggestions for Next Month's Agenda

Topics were discussed at the meeting.

10. Adjournment

All relevant business having come before the board, Trustee Cook moved to adjourn the meeting. Trustee Drummond seconded the motion.

Vote: Motion carried 5-0

AYES: Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook

ABSENT: President Cirby

The meeting was adjourned at 5:15 p.m. The next board meeting will be held July 26, 2022, at 5:15 p.m.

Respectfully submitted,

*Tracy Barrett*

[Tracy Barrett \(Aug 18, 2022 09:09 PDT\)](#)

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Tracy Barrett  
President, Board of Trustees

*Stephen Richards*

[Stephen Richards \(Aug 18, 2022 09:10 PDT\)](#)

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Stephen Richards, Ex-Officio  
Secretary