Notice of Regular Monthly Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903

Tuesday, August 16, 2022, at 5:15 P.M.

The meeting will be conducted by remote connection.

Pursuant to AB 361 (Enacted September 16, 2021) and Government Code section 54953(e), interested members of the public are asked to **attend electronically by typing the link into your web browser or by telephone by calling in to the telephone number below:**

Topic: August 2022 MCLL Board Meeting
Time: Aug 16, 2022 5:15 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/81895204569?pwd=Q2c3UERjKzlOTTZzQ3YyZ2UwZDM4dz09

Meeting ID: 818 9520 4569
Passcode: 846050
One tap mobile
+16699006833,,81895204569#,,,,*846050# US (San Jose)
+16694449171,,81895204569#,,,,*846050# US

Dial by your location
- **+1 669 900 6833 US (San Jose)**
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- **+1 564 217 2000 US**
- **+1 646 931 3860 US**
- **+1 929 205 6099 US (New York)**
- **+1 301 715 8592 US (Washington DC)**
- **+1 312 626 6799 US (Chicago)**
- **+1 386 347 5053 US**

Meeting ID: 818 9520 4569
Passcode: 846050
Find your local number: https://us02web.zoom.us/u/kdFFe6Bh2o

Agenda

Call to Order*

1. Consent Calendar
   - 1.1 July 2022 Warrants
   - 1.2 June 2022 Minutes
   - 1.3 July 2022 Minutes

1.4 Determination of September Regular Meeting to be held in person or remotely (Government Code section 54953(e))
1.5 Approval of CEB OnLaw Subscription Renewal

2. Open Time for Public Expression

3. Financial Report
   3.1 Filing Fee Schedule – August 2022
   3.2 Actuals (Income and Expenses) – August 2022

4. Librarian's Report

5. Committee Reports
   5.1 Civic Engagement
   5.2 Book Committee

6. New Business
   6.1 **Discussion and Action Item**: Discussion re Recommendations from Book Committee
   6.2 **Discussion**: Discussion re Lawyers in the Library Disclosure Form
   6.3 **Discussion:** Discussion re Year-End Donation Letter (Vice-President Cirby)

7. Board Members' Suggestions for Next Month's Agenda

8. Adjournment

Upcoming Events FYI:

- First Thursdays at the Law Library on Zoom – 8/26/2022
- Deadline to Submit Reports for Board Meeting on 9/20/2022: 9/13/2022

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* This meeting may be recorded as authorized by the Government Code.

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting. A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library's bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.

Board of Trustees

PRESIDENT
Kristine Fowler Cirby, Esq.
Judicially Appointed

VICE PRESIDENT
Tracy Barrett, Esq.
Board of Supervisors Appointed

Denise Bashline
Judicially Appointed

Alexander Johnson, Esq.
Judicially Appointed

Donald Drummond, Esq.
Judicially Appointed

Walter Cook, Jr., Esq, MLIS
Judicially Appointed

Stephen Richards
Law Library Director

20 North San Pedro Road
Suite 2007
San Rafael, CA 94903
415-472-3733 T
415-472-3729 F
www.marincountylawlibrary.org

Minutes of Regular Monthly Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903

Tuesday, June 21, 2022, at 5:15 P.M.

Present: Tracy Barrett, Denise Bashline, Alexander Johnson, Donald Drummond, Walter Cook Jr., and Stephen Richards, Ex Officio-Secretary

Also Present: Bill Hale

Vice President Barrett called the meeting to order at 5:23 p.m. and thereafter presided.

1. Determination of July Regular Meeting to be held in person or remotely (Government Code section 54953(e))

Vice President Barrett opened the floor to comments regarding whether July Regular Meeting should be held in person or remotely. Trustee Drummond moved to approve the motion to hold the July Regular Meeting in person. Trustee Cook seconded the motion.

Vote: Motion failed 3-0
AYES: Trustee Johnson
NAYS: Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline
ABSENT: President Cirby

Vice President Barrett opened the floor to a second motion regarding whether July Regular Meeting should be held in person or remotely. Trustee Cook moved to approve the motion to hold the July Regular Meeting remotely. Trustee Johnson seconded the motion.

Vote: Motion carried 5-0
AYES: Trustee Johnson, Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline
ABSENT: President Cirby

2. Consent Calendar
- 2.1 June 2022 Warrants
- 2.2 Approval for May Regular Meeting Minutes
- 2.3 Approval for June Special Meeting Minutes

Trustee Cook moved to approve the Consent Calendar as presented. Trustee Drummond seconded the motion.

Vote: Motion carried 5-0
AYES: Trustee Johnson, Vice President Barrett, Trustee Drummond, Trustee Cook, Trustee Bashline
ABSENT: President Cirby

3. Open Time for Public Expression

No public expression at this time.

4. Financial Report
4.1 Filing Fee Schedule – June 2022
4.2 Actuals (Income and Expenses) – June 2022

The Filing Fee Schedule and the Actuals for June 2022 were attached to the agenda packet.

5. Librarian's Report

Librarian gave status updates regarding the library including increased hours and reason for pushing back the July Regular Board meeting.

6. Committee Reports

6.1 Civic Engagement

Civic Engagement Report was attached to the agenda packet.

6.2 Personnel Committee

Nothing to report currently.

7. Old Business
7.1 **Discussion and Action Item:** Discussion re Community Service Programs
7.2 **Discussion and Action Item:** Discussion re Hiring positions
7.3 **Discussion and Action Item**: Discussion re Appointments to Board

Conversation occurred about working on hiring procedures in the future.

8. New Business

8.1 **Discussion and Action Item**: Board Elections

Item was moved to July Regular Business Meeting.

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9. Board Members' Suggestions for Next Month's Agenda

Topics were discussed at the meeting.

10. Adjournment

All relevant business having come before the board, Trustee Cook moved to adjourn the meeting. Trustee Drummond seconded the motion.

Vote: Motion carried 5-0
AYES: Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: President Cirby

The meeting was adjourned at 5:15 p.m. The next board meeting will be held July 26, 2022, at 5:15 p.m.

Board of Trustees

PRESIDENT
Kristine Fowler Cirby, Esq.
Judicially Appointed

VICE PRESIDENT
Tracy Barrett, Esq.
Board of Supervisors Appointed

Denise Bashline
Judicially Appointed

Alexander Johnson, Esq.
Judicially Appointed

Donald Drummond, Esq.
Judicially Appointed

Walter Cook, Jr., Esq, MLIS
Judicially Appointed

Stephen Richards
Law Library Director

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Minutes of Regular Monthly Meeting of
Marin County Law Library Board of Trustees
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20 North San Pedro Road, Suite 2007
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San Rafael, CA 94903

Tuesday, July 26, 2022, at 5:15 P.M.

Present: Kristine Fowler Cirby, Tracy Barrett, Denise Bashline, Alexander Johnson, Donald Drummond, Walter Cook Jr., and Stephen Richards, Ex Officio-Secretary

Also Present: Bill Hale, PJ Feffer

President Cirby called the meeting to order at 5:17 p.m. and thereafter presided.

1. Determination of August Regular Meeting to be held in person or remotely (Government Code section 54953(e))

President Cirby opened the floor to comments regarding whether August Regular Meeting should be held in person or remotely. Vice President Barrett moved to approve the motion to have the August Regular Meeting held remotely. Trustee Bashline seconded the motion.

Vote: Motion carried 6-0
AYES: President Cirby, Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: None

2. Consent Calendar
   2.1 July 2022 Warrants

Trustee Drummond moved to approve the Consent Calendar as presented. Vice President Barrett seconded the motion.

Vote: Motion carried 6-0
AYES: President Cirby, Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: None

3. Open Time for Public Expression

A member of the public expressed concern regarding the disclosure statement for the Lawyers in the Library program.

4. Financial Report
   4.1 Filing Fee Schedule – July 2022
   4.2 Actuals (Income and Expenses) – July 2022

The Filing Fee Schedule and the Actuals for July 2022 were attached to the agenda packet. The filing fee revenue for the Month of July 2022 was $14,900.57. The expenses totaled $16,307.70.

5. Librarian's Report

Librarian gave status updates regarding the library including closure due to COVID-19 and the Lawyers in the Library program for July 2022.

6. Committee Reports

6.1 Civic Engagement

Trustee Bashline gave the Civic Engagement Report. The video posing for the Marin County Probation Office has received 43 views, which makes it one of the highest watched videos on the YouTube Channel. The August presentation will be the Legal Self-Help Center of Marin County.

6.2 Personnel Committee

Nothing to report currently.

7. Old Business

7.1 **Discussion:** Discussion re Community Service Programs

The Lawyers in the Library program for July 2022 had 12 sign-ups. The program in August was short a volunteer, but it worked out. Discussion continued how to prevent conflicts with events by Marin County Bar Association.

7.2 **Discussion**: Discussion re Appointments to Board

There is still currently one opening for a trustee to be appointed by the Marin County Board of Supervisors. Discussion included reposting advertisement for position on Facebook page.

7.3 **Discussion and Action Item**: Board Elections

President Cirby mentioned that her current term is ending, and the board was required to elect a new board president and vice president. Vice President Barrett was nominated for President and President Cirby was nominated for Vice President. Trustee Drummond

moved to approve the nomination of Vice President Barrett for President and President Cirby for Vice President. Trustee Johnson seconded the motion.

Vote: Motion carried 6-0
AYES: President Cirby, Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: None

8. New Business

8.1 **Discussion and Action Item**: Approval of Funds for July 2022 Warrants

The warrants for July 2022 required the approval of additional funds of $5,420 dollars to cover the costs. President Cirby opened the floor for the motion to approve the amount of $5,420 dollars to cover July 2022 Warrants. Trustee Bashline moved for approval of motion to approve the amount. Trustee Drummond seconded the motion for approval.

Vote: Motion carried 6-0
AYES: President Cirby, Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: None

8.2 **Discussion:** Discussion re Updating California Pleading and Practice or California Points of Authority or Both

Discussion regarding updating sources was moved to the Book Committee for August 2022 meeting.

9. Board Members' Suggestions for Next Month's Agenda

Topics were discussed at the meeting.

10. Adjournment

All relevant business having come before the board, President Cirby moved to adjourn the meeting. Trustee Cook seconded the motion.

Vote: Motion carried 6-0
AYES: President Cirby, Vice President Barrett, Trustee Bashline, Trustee Johnson, Trustee Drummond, Trustee Cook
ABSENT: None

The meeting was adjourned at 6:15 p.m. The next board meeting will be held August 16, 2022, at 5:15 p.m.

FY 2022-2023 Profit & Loss Statement
For August 12, 2022 Board Meeting

		Actual June FY 2021-2022	Actual July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	*Actual July Subtotals*	EST. ANNUAL TOTALS Jul - June
	Starting balance	$ -	$ -	$ (4,267)	$ (4,727)	$ (5,187)	$ (5,647)	$ (6,107)	$ (6,567)	$ (7,027)	$ (7,487)	$ (7,947)	$ (8,407)	$ (8,867)		$ (9,327)
	Revenue															
451970	Filings	$ 14,901	$ 12,848	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	$ 12,083	***$ 12,848***	$ 145,761
441115	Interest	$ -	$ -	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ 8	$ -	$ 88
462650	Photocopies	$ -	$ -	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ -	$ 1,100
470410	Book Sales	$ -	$ -	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ 58	$ -	$ 638
470330	Donations	$ -	$ -	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ 281	$ -	$ 3,091
470110	Fax/Paper Sales	$ -	$ -	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ 4	$ -	$ 44
441215	Conference Room	$ -	$ 125	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	***$ 125***	$ 400
462610	Proctoring	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
461810	Miscellaneous Receipts	$ -	$ -	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ 6,667	$ -	$ 73,337
461710	Classes/Workshops/MCLE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
462610	Passport Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
480210	Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Revenue Total:	**$ 14,901**	**$ 12,973**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	**$ 19,226**	***$ 12,973***	**$ 224,459**

Expenses

	Staff															
511110	Librarian	$ 4,255	$ 4,093	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	$ 5,250	***$ 4,093***	$ 61,843
511220	Extra Hire	$ 922	$ 3,045	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	$ 4,083	***$ 3,045***	$ 47,958
515110	Social Security	$ 321	$ 443	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	$ 579	***$ 443***	$ 6,812
515115	Medicare	$ 75	$ 104	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	$ 135	***$ 104***	$ 1,589
513215	Health Benefits	$ 951	$ 951	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	$ 1,083	***$ 951***	$ 12,864
514110	Workers Compensation	$ -	$ -	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	$ 142	***$ -***	$ 1,562
515120	Unemployment Insur.	$ 25	$ 82	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	***$ 82***	$ 1,457
														Staff Subtotal:	***$ 8,718***	***$ 134,085***
	Administrative Expenses															
521610	Insurance - Subtotal	$ -	$ 97	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	$ 467	***$ 97***	$ 5,234
	USLI	$ -	$ 97	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	***$ 97***	
	Complete Equity Markets	$ -	$ -	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	***$ -***	
	Hartford	$ -	$ -	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	$ 156	***$ -***	
															$ -	
522210	Memberships/Prof Develop.	$ -	$ -	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	$ 375	***$ -***	$ 4,125
	CCCLL	$ -	$ -	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	***$ -***	
	MCBA	$ -	$ -	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	***$ -***	
	MLCPA	$ -	$ -	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	***$ -***	
	NOCALL	$ -	$ -	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	***$ -***	
	MCEAC	$ -	$ -	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	***$ -***	
522410	Office Expenses	$ 98	$ 73	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	$ 250	***$ 73***	$ 2,823
															$ -	
522310	Projects	$ 30	$ 1	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	$ 208	***$ 1***	$ 2,289
															$ -	
522510	Professional Services (ADP Payroll)	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	$ 148	***$ 148***	$ 1,772
															$ -	
522930	Copy Machines	$ -	$ 192	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	$ 194	***$ 192***	$ 2,326
	DeLage Landen	$ -	$ -	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	***$ -***	
	HiTech	$ -	$ 192	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	***$ 192***	
	Marin Copier	$ -	$ -	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	$ 65	***$ -***	
														Tel/Internet Subtotal:	***$ 967***	$ 10,130
521310	Sonic Email	$ 24	$ 24	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	$ 25	***$ 24***	$ 299
	Comcast Internet	$ 207	$ 197	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	$ 191	***$ 197***	$ 2,298
	AT&T Phone	$ 105	$ 133	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	$ 110	***$ 133***	$ 1,343
	SPTJ	$ 700	$ 613	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	$ 507	***$ 613***	$ 6,190
														Admin Sub.	***$ 1,285***	***$ 24,638***
	Collection															
522815	Publications Upkeep													**Collection Sub**	***$ 6,755***	$ 60,941
	Other (CEB OnLaw, etc.)	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	$ 342	***$ 342***	$ 4,104
	CEB	$ 1,400	$ 1,640	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	$ 1,015	***$ 1,640***	$ 12,805
	Lexis Nexis	$ 1,217	$ 1,439	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	$ 292	***$ 1,439***	$ 4,651
	WestLaw	$ 2,130	$ 2,130	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	$ 2,088	***$ 2,130***	$ 25,098
	West Publishing	$ 1,205	$ 1,205	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	$ 1,189	***$ 1,205***	$ 14,284
522410	Book Binding														***$ -***	$ -
	Expense Total:	**$ 14,155**	**$ 17,240**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	**$ 19,834**	***$ 16,758***	**$ 219,664**

MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020-2021	2021/2022	2022/2023
MONTH													
JULY	22,977.66	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	9,382.59	14,900.57
AUGUST	23,960.43	21,718.70	18,993.11	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89	22,888.81	12,847.78
SEPT.	21,722.04	18,661.46	17,773.96	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04	13,414.73	0.00
OCTOBER	21,675.44	19,906.84	19,163.96	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67	18,388.13	0.00
NOVEMBER	21,320.14	18,609.36	14,605.25	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70	15,930.29	0.00
DECEMBER	21,817.93	19,736.75	17,096.40	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63	14,865.21	0.00
JANUARY	20,296.35	18,939.59	16,072.57	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31	14,193.66	0.00
FEBRUARY	19,451.28	20,767.28	15,160.56	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80	10,942.59	0.00
MARCH	22,904.59	25,481.90	17,544.43	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48	10,184.15	0.00
APRIL	19,761.98	10,562.85	15,398.28	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60	10,927.55	0.00
MAY	22,159.40	17,793.36	17,385.67	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85	15,609.32	0.00
JUNE	22,249.53	17,892.17	16,637.38	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46	12,125.83	0.00
ANNUAL TOTALS	260,296.77	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69	168,852.86	27,748.35

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. January revenue comes from November filings, etc.

Marin County Law Library
August 2022 WARRANTS

Item No.	Vendor	Current Amount Due	Suggested Payment
1	State Compensation Insurance Fund	$ 97.36	$ 97.36
2	AT&T CALNET	$ 132.95	$ 132.95
3	CEB Print	$ 1,639.80	$ 1,639.80
4	CEB OnLaw Unlimited	$341.59	$ 341.59
5	Comcast	$ 197.45	$ 197.45
6	Kaiser	$ 951.30	$ 951.30
7	LexisNexis Print	$ 1,439.01	$ 1,439.01
8	SPTJ Consulting, Inc.	$ 612.50	$ 612.50
9	Thompson Reuters (West Publications)	$ 1,205.47	$ 1,205.47
10	Thompson Reuters (Westlaw)	$2,129.60	$ 2,129.60
11	US Bank (Sonic.net, High Tech Accessory, Facebook, Quill)	$289.20	$ 289.20
12	ADP Payroll	$ 147.70	$ 147.70
13			
14			
	Totals:	**$ 9,183.93**	**$ 9,183.93**
Salary Expenses: $7,766.49			
Total Expenses: $16,950.42			

Marin County Law Library Civic Engagement Report August 2022

First Thursdays at the Marin County Law Library Program

Confirmed for September 1: Social Security Disability Insurance benefits - An overview

Levenson & Zieman
ATTORNEYS AT LAW

Speaker:

Richard Zieman, Social Security Disability Lawyer

Bio:

Richard Zieman's commitment as an attorney in the field of Social Security Disability (SSD) law has been a culmination of his professional and personal experiences. He currently handles a variety of SSD and SSI cases, helping his clients navigate the often-unsettling life changes that accompany a disabling condition, and the legal and bureaucratic issues that arise in trying to obtain benefits. He has represented claimants from all over the Bay Area.

Richard Zieman's first experience as an advocate for disability claimants was in the mid-1990s. While enrolled in the USF Paralegal Studies program, Richard worked as a volunteer for the Homeless Advocacy Project in their SSI for Children program. This involved representing disabled children in their claims for SSI disability. Upon receipt of his paralegal certificate, Richard began work as a full-time paralegal for attorneys specializing in Social Security and SSI disability.

After several years as a paralegal, Richard Zieman entered law school. Since his admission to the State Bar of California, Richard has represented claimants at all levels of the SSA disability process, including in Federal Court. He has successfully represented minors and adults alike who have suffered from a wide range of physical and mental disabilities. Richard Zieman and Myra Levenson understand the importance of making themselves available to their clients. Dealing with a disability and the inability to work can be quite stressful and scary for clients and their families, even without the added stress of the SSA disability process. Zieman's and

Levenson's understanding of these client concerns and fears are reflected in their treatment of their clients.

Currently Richard Zieman is an attorney in good standing with the California State Bar and the Federal Bar in the Ninth Circuit. He is a member of the Marin County Bar Association and the San Francisco Bar Association and is a Sustaining Member of the National Organization of Social Security Claimants' Representatives (NOSSCR). He is managing partner of Levenson & Zieman, LLP. The firm provides assistance through all levels of the claims process including appeals to the Federal Court system.

Submitted by Denise Bashline, Trustee

8/11/2022

Friday, August 12, 2022

LAWYERS IN THE LIBRARY - INTAKE SHEET

Date	Friday, August 12, 2022
Name	John Smith
Address	111 Pine Street San Francisco, CA, 94111
Email	john@example.com
Phone Number	(111) 111-1111
Case Type	Family

Please Type Type of Civil Case

Are You the Landlord or the Tenant?
Please Select Who You Are

We ask that you please provide the following information to assist us to obtain funding to support the Lawyers in the Library program.

What is your gender?	textbox_sample14
Please indicate your race-ethnicity(ies). Select all that apply.	American Indian or Alaska Native
What language do you feel most comfortable speaking?	textbox_sample16
What is your primary source of individual income?	No Income
What is your individual monthly income before taxes?	No Income
How many times have you been to the Lawyers in the Library clinic?	This is my first visit
Who referred you to the Lawyers in the Library clinic? (Please check all that apply)	Brochures / Pamphlets

DISCLOSURE STATEMENT

Welcome to the *Lawyers in the Library* program of the Marin County Bar Association and Marin County Law Library. The program provides general legal guidance to residents of Marin County and litigants with cases in the Marin County Superior Court. Our goal is to provide members of the community with legal information so they may make informed decisions about their case. We strongly encourage you to seek the advice of a private attorney through the San Francisco Bar Association Lawyer Referral & Information Service at: (415) 989-1616.

Nothing that is said or done during this program creates an attorney-client relationship. The attorneys present at the Lawyers in the Library program cannot represent you in the matter discussed today. The attorney will not consult with you outside this program and will not become your attorney. The attorneys may consult with both sides in a dispute. While the attorneys will not disclose your information to third parties, they cannot guarantee privacy in this setting, therefore conversations are not confidential. Conversations may not be recorded.

Priority will be given to persons who have not utilized the clinic more than 2 times in the last 6 months. Persons whose questions lie outside the scope of the clinic may be referred elsewhere or otherwise redirected. Individuals who have an attorney, are not eligible to be seen at the *Lawyers in the Library* Clinic.

ACKNOWLEDGMENT AND CONSENT

I hereby acknowledge that I have read and understand the above disclosure statement and I consent to its terms.

I understand and agree that no attorney-client relationship shall exist between myself and any attorney present in connection with my receiving any information or assistance through this program.

I also understand and agree that this program is a public service designed to provide general legal guidance and information and that none of the attorneys present will represent me or become my attorney regarding any specific matter I discuss with them.

I also understand that the Marin County Law Library and the Marin County Bar Association are not responsible for the content or accuracy of any legal information or advice I may receive during the program or for the outcome of my case or matter.

RELEASE AND HOLD HARMLESS AGREEMENT

By signing below, I acknowledge that I have read this Disclosure Statement and hereby release the Marin County Bar Association and the Marin County Law Library, and the attorneys volunteering their time at *Lawyers in the Library* from any claim, liability or damages arising out of or in connection with receiving information or assistance under this program.

Name textbox_sample19 textbox_sample20

Date Friday, August 12, 2022

Signature

LAWYERS IN THE LIBRARY

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Name: _____ Date: _____
(Please Print)

Signature: _____