

**Notice of Special Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903**

Tuesday, April 28, 2026, at 5:15 P.M.

Agenda

Call to Order*

1. Consent Calendar

- 1.1 April 2026 Warrants
- 1.2 March 2026 Minutes

2. Open Time for Public Expression

3. Financial Report

- 3.1 Filing Fee Schedule – April 2026
- 3.2 Actuals (Income and Expenses) – March 2026
- 3.3 Journals and Reconciliation – April 2026

4. Librarian's Report

5. Committee Reports

- 5.1 Civic Engagement
- 5.2 Fundraising
- 5.3 Human Resources
- 5.4 Document Retention Procedures and Policies Committee
- 5.5 Budget Committee

6. Old Business

- 6.1 Discussion and Action: Discussion and Action re Changing Law Library Tax Status
- 6.2 Discussion and Action: Discussion and Action re Law Library Staffing
- 6.3 Discussion and Action: Discussion and Action re Establishment of Revolving Fund

7. New Business

7.1 Discussion and Action: Discussion and Action re Employee Retirement Fund

8. Board Members' Suggestions for Next Regular Meeting Agenda

9. Adjournment

Upcoming Events FYI:

Lawyers in the Library Virtual Program – 05/14/2026

First Thursdays at the Law Library on Zoom – TBA

Deadline to Submit Reports for Board Meeting on 05/19/2026: 05/12/2026

* This meeting may be recorded as authorized by the Government Code.

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting.

A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library's bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.

**Marin County Law Library
April 2026 WARRANTS**

Item No.	Vendor	Current Amount Due	Suggested Payment
1	U.S. Bank (Sonic.net, USPS, Otter.AI, Adobe, Quill, Comcast Business)	\$ 248.02	\$ 248.02
2	Thomson Reuters - April 2026	\$ 1,307.27	\$ 1,307.27
3	RELX, Inc - April 2026 Inv. 3096273904	\$ 1,720.00	\$ 1,720.00
4	CEB OnLaw - April 2026 Inv.IN00523928	\$ 399.58	\$ 399.58
5	Kyocera - April 2026 Inv,5038019606	\$ 430.88	\$ 430.88
6	Kaiser Permenente - April 2026	\$ 632.72	\$ 632.72
7	Comcast - April 2026	\$ 391.35	\$ 391.35
8	ADP Payroll - April 2026	\$ 159.00	\$ 159.00
9	AT&T CALNET - April 2026 Inv.000024954378	\$159.01	\$ 159.01
10	LexisNexis April 2026 Inv. 48843636	\$50.26	\$ 50.26
11	LexisNexis April 2026 Inv. 49009575	\$50.26	\$ 50.26
12	The Hartford	\$1,202.75	\$ 1,202.75
13	CopWare	\$115.00	\$ 115.00
14	SPTJ April Invoice 12271	\$175.00	\$ 175.00
15	CISCO April 2026 Invoice	\$7,095.85	\$ 7,095.85
16			\$ -
	Totals:	\$ 14,136.95	\$ 14,136.95

Salary Expenses: \$8,083.95

Total Expenses: \$22,628

Total Revenue Available:	\$ 222,122.00
Total Expenditures (proposed):	\$ 22,628.20
Remaining Cash Balance:	\$ 199,493.80

Board of Trustees

PRESIDENT
Denise Bashline
Judicially Appointed

VICE PRESIDENT
Alexander Johnson, Esq.
Judicially Appointed

David J. Sutton, Esq.
Judicially Appointed

Abby Frost Lucha, Esq.
Judicially Appointed

Scott McDonald
Board of Supervisors Appointed

Stephen Richards
Law Library Director

20 North San Pedro Road
Suite 2007
San Rafael, CA 94903
415-472-3733 T
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www.marincountylawlibrary.org

**Minutes of Regular Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903**

Tuesday, March 26, 2026, at 5:15 P.M.

Present: Scott McDonald, Denise Bashline, Alex Johnson, Abby Lucha, and Stephen Richards

Absent: David Sutton

Also Present:

President Bashline called the meeting to order at 5:30 p.m.

1. Consent Calendar

1.1 February Meeting 2026 Minutes

- See attached

- Trustee Lucha made the motion to approve January Special Meeting 2026 minutes. Trustee Johnson seconded the motion.

Vote: Motion carried 4-0

AYES: President Bashline, Vice President McDonald, Trustee Johnson, and Trustee Lucha

ABSENT: Trustee Sutton

1.2 February 2026 Warrants

- See Attached
- Trustee Johnson made the motion to correct February 2026 Warrants to reflect that these warrants were the March 2026 warrants. President Bashline seconded the motion.

Vote: Motion carried 4-0

AYES: President Bashline, Vice President McDonald, Trustee Johnson, and Trustee Lucha

ABSENT: Trustee Sutton

- Trustee Johnson made the motion to approve February 2026 warrants now corrected as the March 2026 warrants. Trustee Lucha seconded the motion.

Vote: Motion carried 4-0

AYES: President Bashline, Vice President McDonald, Trustee Johnson, and Trustee Lucha

ABSENT: Trustee Sutton

2 Public Expression

- No public expression at this time.

3 Financial Report

3.1 Filing Fee Schedule – March 2026

- See Attached
- March 2026 filing fee was higher than last year. The increase rate is continuing to occur. Possible explanations include eviction filings and more general lawsuits due to current political climate.

3.2 Actuals (Income and Expenses) – February 20256

- See Attached

- Discussion occurred about the expenses up ahead including possible website upgrade for ADA compliance.

3.3 Journals and Reconciliation – February 2026

- Bills are being caught up at this time. Small progress is being made in terms of making sure all is being caught up.

4 Librarian's Report

- Status update for the library was given by the librarian.

5 Committee Reports

5.1 Civic Engagement

- Discussion occurred about the status of Lawyers in the Library in terms of help for running the program.

5.2 Fundraising

- No new update regarding fund raising at this time.

5.3 Human Resources

- Discussion occurred regarding the role of training for new employees and an additional topic added to next month's agenda regarding employment retirement for the law librarian.

5.4 Document Retention Procedures and Policies Committee

- No new update, but law librarian is to follow up with County Counsel.

5.5 Budget Committee

- Discussion to occur regarding upcoming contracts and usage of print/electronic materials along with the continuance of establishing a revolving fund.

6 Old Business

6.1 Discussion and Action: Discussion and Action re Changing of Law Library Tax Status

- Discussion occurred reaching out for the attorney to help and what possible times would work for him in communicating with the board. The law librarian is to follow up with the attorney for times.

6.2 Discussion and Action: Discussion and Action re Website Compliance for ADA Guidelines

- Discussion occurred regarding actions for website compliance.
- Trustee Johnson made a motion to approve up to \$25,000 for the updating of the website for ADA compliance. Trustee Lucha seconded the motion.

Vote: Motion carried 4-0

AYES: President Bashline, Vice President McDonald, Trustee Johnson, and Trustee Lucha

ABSENT: Trustee Sutton

6.3 Discussion and Action: Discussion and Action re Law Library Staffing

- Discussion occurred about the present status of law library staff and moving forward with new hires.

7 New Business

7.1 Discussion and Action: Discussion and Action re Establishment of Revolving Fund

- Discussion occurred about the establishment of a revolving fund to cover the smaller monthly expenses.
- No direct action at this time, but continuance of a plan for how much would be needed and for what purpose at the next meeting.

8 Board Members' Suggestions for Next Month's Agenda

- Discussion occurred about possible topics for the next meeting.

DRAFT

9 Adjournment

- Trustee Lucha moved to adjourn the meeting. Trustee Johnson seconded the motion.

Vote: Motion carried 4-0

AYES: President Bashline, Vice President McDonald, Trustee Johnson, and Trustee Lucha

ABSENT: Trustee Sutton

The meeting was adjourned at 6:48 P.M.

Next Regular Board Meeting: April 21, 2026

Respectfully submitted,

Denise Bashline
President, Board of Trustees

Stephen Richards
Ex-Officio Secretary

MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
MONTH													
JULY	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	9,382.59	14,900.57	13,861.08	17,069.87	16,933.62
AUGUST	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89	22,888.81	12,847.78	17,627.93	15,859.90	15,684.89
SEPT.	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04	13,414.73	13,630.59	14,287.00	15,859.90	19,048.23
OCTOBER	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67	18,388.13	12,059.80	15,257.27	13,941.71	16,146.43
NOVEMBER	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70	15,930.29	14,023.74	13,489.86	14,038.38	17,016.16
DECEMBER	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63	14,865.21	14,003.50	13,575.19	15,613.74	8,158.54
JANUARY	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31	14,193.66	11,628.35	13,217.12	14,164.94	13,034.13
FEBRUARY	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80	10,942.59	11,673.64	12,816.28	15,538.14	20,552.78
MARCH	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48	10,184.15	12,713.48	13,437.83	14,279.53	15,330.25
APRIL	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60	10,927.55	11,817.58	13,719.30	17,001.47	15,822.82
MAY	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85	15,609.32	12,599.17	15,561.77	17,366.42	0.00
JUNE	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46	12,125.83	12,018.35	12,234.41	17,065.00	0.00
ANNUAL TOTALS	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69	168,852.86	153,916.55	169,085.04	187,799.00	157,727.85

Note: \$4,387.48 came in as backlog on 11/2025

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. January revenue comes from November filings, etc.

MARIN COUNTY LAW LIBRARY
CURRENT PERFORMANCE AND NEXT YEAR FISCAL BUDGET

Prepared as of
 4/19/2026

Munis Fund No: 3400
 Program: 7960
 Subprogram: 7961

	CURRENT - Fiscal Year Performance												NEXT - Fiscal Year Projected and/or Budget Expectation						
	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Full Year 2024-2025 Act/Fcst	Full Year 2024-2025 BUDGET	Full Year 2024-2025 Variance	Key Performance Notes	Full Year 2024 - 2025 Projected	Net Chg. From Prior Yr	Increase/Decrease Key Notes
REVENUE																			
Fillings	16,934	15,685	19,048	16,146	21,404	8,159	13,034	20,553	15,330	15,823	-	-	162,115	155,000	7,115		155,000	(7,115)	
Passports	875	2,100	140	1,225	875	275	1,085	875	665	-	-	-	8,115	13,000	(4,885)	Started program Feb '23	13,000	4,885	Started charging Feb '23
All Other	196	910	203	5,813	905	5,388	240	476	194	-	-	-	14,323	77,702	(63,379)		64,702	50,379	Assumes State Funding of \$62K
TOTAL REVENUE	18,005	18,694	19,391	23,185	23,183	13,822	14,359	21,904	16,189	15,823	-	-	184,554	245,702	(61,148)		232,702	48,148	
EXPENSES																			
Direct Staffing Expense	8,796	15,287	9,254	8,880	9,602	10,230	8,431	9,164	9,422	-	-	-	89,067	135,310	46,243		135,310	46,243	
Insurance	548	354	362	-	-	406	-	-	1,202	-	-	-	2,872	5,400	2,528		5,400	2,528	
Membership/Prof Dev	-	50	-	-	-	-	-	-	-	-	-	-	50	5,000	4,950		-	(50)	
Office Expense	173	197	150	-	98	415	349	684	136	-	-	-	2,201	3,200	999		3,200	999	
Postage	66	134	17	-	81	109	111	115	71	-	-	-	705	3,200	2,495		-	(705)	
Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	
Professional Svc/ (ADP)	163	244	171	171	171	256	356	162	159	-	-	-	1,853	3,000	1,147		1,852	(1)	
Copy Machines	416	423	577	431	431	431	431	431	431	-	-	-	4,001	4,992	991		3,200	(801)	
Telephone/Internet	689	3,794	1,535	-	1,186	1,361	836	663	7,776	-	-	-	17,840	20,000	2,160		20,000	2,160	Non-recurring network Upgrade Expense
Publications	4,820	5,627	3,880	1,307	4,687	5,192	3,387	3,387	3,602	-	-	-	35,888	52,600	16,712		-	(35,888)	
Bookings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	
TOTAL EXPENSE	15,670	26,111	15,945	10,789	16,257	18,401	13,902	14,605	22,798	-	-	-	154,478	232,702	78,224		168,962	14,484	
NET GAIN/(LOSS)	2,335	(7,416)	3,446	12,396	6,926	(4,580)	457	7,300	(6,609)	15,823	-	-	30,076	13,000	(17,076)		63,740	33,664	
FUND BALANCE																			
Unrestricted Fund Balance	206,124	208,459	201,042	204,488	216,883	223,810	219,230	219,687	226,987	220,377	236,200	236,200	206,124				236,200		
Income/Loss (from above)	2,335	(7,416)	3,446	12,396	6,926	(4,580)	457	7,300	(6,609)	15,823	-	-	30,076				63,740		
Total Unrestricted Fund Bal	208,459	201,042	204,488	216,883	223,810	219,230	219,687	226,987	220,377	236,200	236,200	236,200	236,200				299,940		

CURRENT YEAR - Key Messages

- > Expected expense of \$233K, which assumes add'l State funding of \$62K. If not recieved a deficit will occur of \$62K
- > Yr-over-Yr remains flat, however there is a shift between of spend between Network

NEXT YEAR - Key Messages

FY 2025-2026 Profit & Loss

-----Input Actual and Forecasts in this section-----
 manually move the Blue Bar to align at intersection of Act/Fcst

	Prev FY Jul - Jun '24-'25	FISCAL YEAR 7/01/2025 through 06/30/2026												TOTAL FY		
		July Jul-05	Aug Aug-25	Sep Sep-25	Oct Oct-25	Nov Nov-25	Dec Dec-25	Jan 1/1/2026	Feb 2/1/2026	Mar 2026	Apr 2026	May 2026	Jun 2026			
EXPENSE:																
Staff																
511110 Librarian	\$ 59,559	\$ 4,774	\$ 8,714	\$ 5,826	\$ 5,068	\$ 5,229	\$ 6,511	\$ 4,656	\$ 4,799	\$ 5,444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,021
511220 Extra Hire	\$ 36,861	\$ 3,419	\$ 4,743	\$ 2,234	\$ 2,614	\$ 3,118	\$ 1,847	\$ 2,445	\$ 3,038	\$ 2,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,098
515110 Social Security	\$ 6,045	\$ 471	\$ 775	\$ 462	\$ 476	\$ 518	\$ 874	\$ 440	\$ 486	\$ 501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,003
515115 Medicare	\$ 1,414	\$ 110	\$ 181	\$ 108	\$ 111	\$ 121	\$ 198	\$ 103	\$ 114	\$ 117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,163
513215 Health Benefits	\$ 4,709	\$ -	\$ 816	\$ 584	\$ 584	\$ 584	\$ 672	\$ 672	\$ 672	\$ 672	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,257
514110 Workers Compensation	\$ 46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
515120 Unemployment Insur.	\$ 622	\$ 23	\$ 58	\$ 39	\$ 27	\$ 33	\$ 128	\$ 115	\$ 55	\$ 48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525
Staff Subtotal:	\$ 109,255	\$ 8,796	\$ 15,287	\$ 9,254	\$ 8,880	\$ 9,602	\$ 10,230	\$ 8,431	\$ 9,164	\$ 9,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,067
ADMISISTRATIVE EXPENSE																
Insurance																
USLI	\$ 1,962	42% \$ 548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 548
Complete Equity Markets	\$ 1,589	34% \$ -	\$ 354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 354
Hartford	\$ 1,145	24% \$ -	\$ -	\$ 362	\$ -	\$ -	\$ -	\$ 406	\$ -	\$ -	\$ 1,202	\$ -	\$ -	\$ -	\$ -	\$ 1,970
Insurance Subtotal:	\$ 4,696	\$ 548	\$ 354	\$ 362	\$ -	\$ -	\$ 406	\$ -	\$ -	\$ 1,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,872
522210 Memberships/Prof Develop.																
Placeholder	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CCCLL	\$ 50	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50
MCBA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NOCALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AALL	\$ 3,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MBRP/Prof Dev Subtotal:	\$ 3,601	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50
522410 Office Expenses	\$ 2,753	\$ 173	\$ 197	\$ 150	\$ -	\$ 98	\$ 415	\$ 349	\$ 684	\$ 136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,201
522440 Postage	\$ 1,508	\$ 66	\$ 134	\$ 17	\$ -	\$ 81	\$ 109	\$ 111	\$ 115	\$ 71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705
522310 Projects	\$ 1,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522510 Professional Services (ADP Payroll)	\$ 2,595	\$ 163	\$ 244	\$ 171	\$ 171	\$ 171	\$ 256	\$ 356	\$ 162	\$ 159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,853
522930 Copy Machines																
DeLage Landen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HiTech	\$ 3,818	\$ 416	\$ 423	\$ 577	\$ 431	\$ 431	\$ 431	\$ 431	\$ 431	\$ 431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,001
Marin Copier	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copy Machines Subtotal:	\$ 4,218	\$ 416	\$ 423	\$ 577	\$ 431	\$ 431	\$ 431	\$ 431	\$ 431	\$ 431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,001
521310 Tel/Internet																
Sonic Email	\$ 231	1% \$ 18	\$ 18	\$ 18	\$ -	\$ 24	\$ 24	\$ 24	\$ 25	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Comcast Internet	\$ 3,155	11% \$ 496	\$ 646	\$ 748	\$ -	\$ 470	\$ 470	\$ 470	\$ 470	\$ 332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100
AT&T Phone	\$ 1,452	5% \$ -	\$ 313	\$ 157	\$ -	\$ 168	\$ 168	\$ 168	\$ 168	\$ 159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300
SPTJ	\$ 22,761	82% \$ 175	\$ 2,817	\$ 613	\$ -	\$ 525	\$ 700	\$ 175	\$ -	\$ 7,261	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,265
Tel/Internet Subtotal:	\$ 27,599	\$ 689	\$ 3,794	\$ 1,535	\$ -	\$ 1,186	\$ 1,361	\$ 836	\$ 663	\$ 7,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,840
522815 Publications Upkeep																
Other (CEB OnLaw, etc.)	\$ 1,002	2% \$ 1,002	\$ 875	\$ 2,472	\$ -	\$ 2,080	\$ 2,080	\$ 2,080	\$ 2,080	\$ 2,195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,862
CEB	\$ 9,395	16% \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lexis Nexis	\$ 6,942	12% \$ 1,408	\$ 2,292	\$ 101	\$ -	\$ 1,301	\$ 1,806	\$ -	\$ -	\$ 101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,007
WestLaw	\$ 24,979	44% \$ 1,153	\$ 1,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,306
West Publishing	\$ 14,911	26% \$ 1,257	\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	\$ 1,307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,713
Publications Subtotal:	\$ 57,230	\$ 4,820	\$ 5,627	\$ 3,880	\$ 1,307	\$ 4,687	\$ 5,192	\$ 3,387	\$ 3,387	\$ 3,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,888
522410 Book Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total:	\$ 214,951	\$ 15,670	\$ 26,111	\$ 15,945	\$ 10,789	\$ 16,257	\$ 18,401	\$ 13,902	\$ 14,605	\$ 22,798	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,478
Net Gain/(Loss)	\$ (12,613)	\$ 2,335	\$ (7,416)	\$ 3,446	\$ 12,396	\$ 6,926	\$ (4,580)	\$ 457	\$ 7,300	\$ (6,609)	\$ 15,823	\$ -	\$ -	\$ -	\$ -	\$ 30,076
Unrestricted Fund Balance	\$ 218,737	\$ 206,124	\$ 208,459	\$ 201,042	\$ 204,488	\$ 216,883	\$ 223,810	\$ 219,230	\$ 219,687	\$ 226,987	\$ 220,377	\$ 236,200	\$ 236,200			
Income/Loss (from above)	\$ (12,613)	\$ 2,335	\$ (7,416)	\$ 3,446	\$ 12,396	\$ 6,926	\$ (4,580)	\$ 457	\$ 7,300	\$ (6,609)	\$ 15,823	\$ -	\$ -			
Total Unrestricted Fund Bal	\$ 206,124	\$ 208,459	\$ 201,042	\$ 204,488	\$ 216,883	\$ 223,810	\$ 219,230	\$ 219,687	\$ 226,987	\$ 220,377	\$ 236,200	\$ 236,200				

FY 2025-2026 Profit & Loss

-----Input Actual and Forecasts in this section-----
 manually move the Blue Bar to align at intersection of Act/Fcst

	Prev FY		FISCAL YEAR 7/01/2025 through 06/30/2026											May 2026	Jun 2026	TOTAL FY	
	Jul - Jun '24-'25	Act	July Jul-05	Aug Aug-25	Sep Sep-25	Oct Oct-25	Nov Nov-25	Dec Dec-25	Jan 1/1/2026	Feb 2/1/2026	Mar 2026	Apr 2026					
		Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act	Act				Act
REVENUE:																	
451970 Filings	\$ 170,526		\$ 16,934	\$ 15,685	\$ 19,048	\$ 16,146	\$ 21,404	\$ 8,159	\$ 13,034	\$ 20,553	\$ 15,330	\$ 15,823	-	\$ -	\$ -	\$ 162,115	
441115 Interest	\$ 5,045		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
462650 Photocopies	\$ 1,555		\$ 171	\$ 239	\$ 133	\$ 130	\$ 112	\$ -	\$ 95	\$ 380	\$ 52	\$ -	-	\$ -	\$ -	\$ 1,310	
470410 Book Sales	\$ 1,865		\$ -	\$ 650	\$ 60	\$ 448	\$ -	\$ 113	\$ -	\$ 9	\$ 100	\$ -	-	\$ -	\$ -	\$ 1,380	
470330 Donations	\$ 575		\$ -	\$ 20	\$ 10	\$ 10	\$ -	\$ 5,250	\$ -	\$ 5	\$ 17	\$ -	-	\$ -	\$ -	\$ 5,312	
470110 Fax/Paper Sales	\$ 52		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
441215 Conference Room	\$ 495		\$ 25	\$ -	\$ -	\$ 25	\$ 25	\$ 25	\$ 50	\$ -	\$ 25	\$ -	-	\$ -	\$ -	\$ 175	
462610 Proctoring	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
461810 Miscellaneous Receipts	\$ 11,224		\$ -	\$ -	\$ -	\$ 5,201	\$ 768	\$ -	\$ 95	\$ 75	\$ -	\$ -	-	\$ -	\$ -	\$ 6,139	
461710 Classes/Workshops/MCLE	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ -	\$ -	-	\$ -	\$ -	\$ 8	
462610 Passport Services	\$ 11,000		\$ 875	\$ 2,100	\$ 140	\$ 1,225	\$ 875	\$ 275	\$ 1,085	\$ 875	\$ 665	\$ -	-	\$ -	\$ -	\$ 8,115	
480210 Transfers In	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
Revenue Total:	\$ 202,338		\$ 18,005	\$ 18,694	\$ 19,391	\$ 23,185	\$ 23,183	\$ 13,822	\$ 14,359	\$ 21,904	\$ 16,189	\$ 15,823	-	\$ -	\$ -	\$ 184,554	