

**Notice of Regular Monthly Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903**

Tuesday, February 13, 2024, at 5:15 P.M.

Agenda

Call to Order*

1. Consent Calendar
 - 1.1 January 2024 Minutes
 - 1.2 February 2024 Warrants
2. Open Time for Public Expression
3. Financial Report
 - 3.1 Filing Fee Schedule – February 2024
 - 3.2 Actuals (Income and Expenses) – February 2024
 - 3.3 Journals and Reconciliation – February 2024
4. Librarian's Report
5. Committee Reports
 - 5.1 Civic Engagement
 - 5.2 Fundraising Committee

6. Old Business

6.1 Discussion: Discussion re Format and Changes to Lawyers in the Library Program

6.2 Discussion: Discussion and Action re Approval of Expenses for AALL Conference 2024

6.3 Discussion: Discussion re Committee Membership Changes

6.4 Discussion: Discussion re Laptop Purchase for Front Desk

6.5 Discussion and Action: Discussion and Action re Volunteers for Aiding Law Library

6.6 Discussion and Action: Discussion and Action re List of Used Books for Sale in Law Library

6.7 Discussion: Discussion re Employee Safety in Law Library Building

7. New Business

7.1 Discussion and Action: Patron Complaint to Board of Trustees

7.2 Discussion: Discussion re Obtaining Air Purifiers for the Law Library Building

7.3 Discussion: Discussion re Appointing New Meeting Date for Board of Trustee Meetings

7.4 Discussion and Action: Discussion and Action re Action Regarding Law Library Fund (Cal. BPC 6320-6326)

7.5 Discussion: Discussion re Library Staffing Level in Law Library

7.6 Discussion: Discussion re Legal Database Time Limits

8. Board Members' Suggestions for Next Month's Agenda

9. Adjournment

Upcoming Events FYI:

Lawyers in the Library Virtual Program – 02/22/2024

First Thursdays at the Law Library on Zoom – TBA

Deadline to Submit Reports for Board Meeting on 03/19/2024: 03/12/2024.

* This meeting may be recorded as authorized by the Government Code.

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting.

A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library's bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.

Board of Trustees

PRESIDENT
Denise Bashline
Judicially Appointed

VICE PRESIDENT
Alexander Johnson, Esq.
Judicially Appointed

Jorge Lopez Espindola,
Esq.
Board of Supervisors Appointed

David J. Sutton, Esq.
Judicially Appointed

Abby Frost Lucha, Esq.
Judicially Appointed

Scott McDonald
Temporary Appointment

Stephen Richards
Law Library Director

20 North San Pedro Road
Suite 2007
San Rafael, CA 94903
415-472-3733 T
415-472-3729 F
www.marincountylawlibrary.org

**Minutes of Regular Monthly Meeting of
Marin County Law Library Board of Trustees
Marin County Law Library
20 North San Pedro Road, Suite 2007
Conference Room
San Rafael, CA 94903**

Tuesday, January 16, 2024, at 5:15 P.M.

Present: Denise Bashline, Alexander Johnson, David J. Sutton, Scott McDonald, Abby F. Lucha, and Stephen Richards, Ex Officio-Secretary

Absent: Jorge Lopez Espindola

Also Present:

President Bashline called the meeting to order at 5:20 p.m.

1. Swearing-in of New Board Trustee
 - Scott McDonald was sworn in as new trustee for the board.
2. Consent Calendar
 - Law Librarian pointed out that the previous set of minutes needed to be fixed given misspelling of President Bashline's name.
 - Trustee Lucha made a motion to pass the consent calendar with the addendum that the name be corrected in the minutes. Vice President Johnson seconded the motion.

Vote: Motion carried 5-0

AYES: President Bashline, Vice President Johnson, Trustee McDonald, Trustee Lucha, and Trustee Sutton

ABSENT: Trustee Lopez Espindola

3. Open Time for Public Expression

There was no public expression at this time.

4. Financial Report

4.1 Filing Fee Schedule – January 2024

- See Attached

4.2 Actuals (Income and Expenses) – January 2024

- See Attached
- Copier fees are now stable at a monthly cost for the duration of the contract.
- Insurance for building was due this pay period.
- Passport fee collection has been higher than average for this month.

4.3 Journals and Reconciliation – January 2024

- Moving forward, relationship with the County of Marin should be positive.
- There are still a few outstanding journals for payroll due to the County.

5. Librarian's Report

- So far, public feedback regarding new copier system is mixed between those who have accounts that like it and walk-ins, who do not like it. Currently, Librarian is still in discussion with Kyocera about methods.

6. Committee Reports

a. Civic Engagement

- See Attached

b. Fundraising Committee

- A possible fundraiser method was discussed.
- No action was taken at this time.

7. Old Business

7.1 Discussion: Discussion re Format and Changes to Lawyers in the Library Program

- The need for more data management of both patrons and volunteers was discussed.
- The idea was also brought forward that obtaining volunteer attorneys ahead of program dates would be beneficial.
- Discussion occurred on possibly moving programs back into in-person events or even a hybrid model.
- The board agreed about making this program twice a month.

7.2 Discussion: Discussion and Action re Approval of Expenses for AALL Conference 2024

- Discussion occurred on what expenses for the AALL Conference should be covered and the cost of each expense.
-
- No action was taken, but to table the item until next board meeting.

7.3 Discussion: Discussion re Celebration for Lawyers in the Library Volunteers and Marin County Bar Association Partnership in Lawyers in the Library

- Discussion occurred regarding celebration of volunteers for the program.
- The board agreed that the date for this celebration should be February 29, 2024.

7.4 Discussion: Discussion re Committee Membership Changes

- Discussion occurred about reorganizing committees and how many committees would be needed.
- Most of the board felt projects could be done rather than committees.

8. New Business

8.1 Discussion and Action: Discussion and Action re Laptop Purchase for Front Desk

- See Attached
- Discussion occurred about the proposed laptop for the front desk.
- President Bashline made the motion to approve purchase of laptop with service contract from Dell. Vice President Johnson seconded the motion.

Vote: Motion carried 5-0

AYES: President Bashline, Vice President Johnson, Trustee McDonald, Trustee Lucha, and Trustee Sutton

ABSENT: Trustee Lopez Espindola

8.2 Discussion and Action: Discussion and Action re Volunteers for Aiding Law Library

- Discussion occurred about possible long-term volunteers for aiding the law library staff.
- No action was taken at this time, but to table the item until the next board meeting.

8.3 Discussion and Action: Discussion and Action re List of Used Books for Sale in Law Library

- See Attached

- Discussion occurred about promotion of the used books and the current list.
- No action was taken at this time.

8.4 Discussion: Discussion re Employee Safety in Law Library Building

- Discussion occurred regarding possible employee safety training and other safety methods for the law library building.

9. Board Members' Suggestions for Next Month's Agenda

10. Adjournment

- Trustee Sutton moved to adjourn the meeting. Vice President Johnson seconded the motion.

Vote: Motion carried 5-0

AYES: President Bashline, Vice President Johnson, Trustee McDonald, Trustee Lucha, and Trustee Sutton

ABSENT: Trustee Lopez Espindola

- Meeting adjourned at 7:03 PM.
- Next Regular Board Meeting: February 20, 2023

Respectfully submitted,

Denise Bashline
President, Board of Trustees

Stephen Richards
Ex-Officio Secretary

MARIN COUNTY LAW LIBRARY
CURRENT PERFORMANCE AND NEXT YEAR FISCAL BUDGET

Prepared as of
 1/25/2024

Munis Fund No: 3400
 Program: 7960
 Subprogram: 7961

	CURRENT - Fiscal Year Performance												NEXT - Fiscal Year Projected and/or Budget Expectation						
	Jul 2023 <u>Act</u>	Aug 2023 <u>Act</u>	Sep 2023 <u>Act</u>	Oct 2023 <u>Act</u>	Nov 2023 <u>Act</u>	Dec 2023 <u>Act</u>	Jan 2024 <u>Act</u>	Feb 2024 <u>Act</u>	Mar 2024 <u>Act</u>	Apr 2024 <u>Act</u>	May 2024 <u>Act</u>	Jun 2024 <u>Act</u>	Full Year 2023-2024 <u>Act/Fcst</u>	Full Year 2023-2024 <u>BUDGET</u>	Full Year 2023-2024 <u>Variance</u>	Key Performance Notes	Full Year 2024 - 2025 <u>Projected</u>	Net Chg. From Prior Yr	Increase/Decrease Key Notes
REVENUE																			
Fillings	13,861	17,628	14,287	15,257	13,490	13,575	13,217	12,816	-	-	-	-	114,132	145,000	(30,868)		-	(114,132)	
Passports	1,070	210	1,270	490	945	945	1,085	910	-	-	-	-	6,925	20,000	(13,075)	Started program Feb '23	-	(6,925)	Started charging Feb '23
All Other	69	10,405	1,381	134	1,138	334	349	433	-	-	-	-	14,242	87,568	(73,326)		-	(14,242)	Assumes State Funding of \$62K
TOTAL REVENUE	15,000	28,243	16,938	15,881	15,572	14,854	14,651	14,159	-	-	-	-	135,299	252,568	(117,269)		-	(135,299)	
EXPENSES																			
Direct Staffing Expense	8,427	8,460	9,825	7,884	10,392	6,471	9,399	-	-	-	-	-	60,859	130,768	69,909		-	(60,859)	
Insurance	-	1,589	-	-	-	1,145	1,414	-	-	-	-	-	4,148	5,600	1,452		-	(4,148)	
Membership/Prof Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	5,648	5,648		-	-	
Office Expense	303	400	69	442	416	94	351	-	-	-	-	-	2,075	3,000	925		-	(2,075)	
Postage	153	97	52	105	106	152	136	-	-	-	-	-	800	-	(800)		-	(800)	
Projects	-	-	150	328	-	-	-	-	-	-	-	-	478	2,500	2,022		-	(478)	
Professional Svc/ (ADP)	148	155	233	155	294	248	248	-	-	-	-	-	1,479	-	(1,479)		1,852	373	
Copy Machines	-	400	-	-	491	416	416	-	-	-	-	-	1,723	2,332	609		-	(1,723)	
Telephone/Internet	792	98	784	414	16,540	2,180	645	-	-	-	-	-	21,454	13,000	(8,454)		-	(21,454)	Non-recurring network Upgrade Expense
Publications	9,038	4,606	5,587	4,967	5,172	6,062	4,275	-	-	-	-	-	39,707	66,000	26,293		-	(39,707)	
Bookings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-	-	
TOTAL EXPENSE	18,862	15,804	16,698	14,295	33,411	16,767	16,885	-	-	-	-	-	132,723	228,848	96,126		1,852	(130,871)	
NET GAIN/(LOSS)	(3,862)	12,439	240	1,586	(17,839)	(1,913)	(2,234)	14,159	-	-	-	-	2,576	23,720	21,143		(1,852)	(4,428)	
FUND BALANCE																			
Unrestricted Fund Balance	235,170	231,308	243,747	243,987	245,573	227,734	225,821	223,587	237,747	237,747	237,747	237,747	235,170				237,747		
Income/Loss (from above)	(3,862)	12,439	240	1,586	(17,839)	(1,913)	(2,234)	14,159	-	-	-	-	2,576				(1,852)		
Total Unrestricted Fund Bal	231,308	243,747	243,987	245,573	227,734	225,821	223,587	237,747	237,747	237,747	237,747	237,747	237,747				235,895		

CURRENT YEAR - Key Messages

- > Expected expense of \$233K, which assumes add'l State funding of \$62K. If not recieved a deficit will occur of \$62K
- > Yr-over-Yr remains flat, however there is a shift between of spend between Network

NEXT YEAR - Key Messages

FY 2023-2024 Profit & Loss Statement

February 2024 Board Meeting

-----Input Actual and Forecasts in this section-----

manually move the Blue Bar to align at intersection of Act/Fcst

	Prev FY	FISCAL YEAR 7/01/2023 through 06/30/20								
		Jul - Jun '22-'23	July 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
		Act	Act	Act	Act	Act	Act	Act	Act	Act
REVENUE:										
451970	Filings	\$ 153,730	\$ 13,861	\$ 17,628	\$ 14,287	\$ 15,257	\$ 13,490	\$ 13,575	\$ 13,217	\$ 12,816
441115	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
462650	Photocopies	\$ 1,619	\$ 60	\$ 8	\$ 415	\$ 83	\$ -	\$ 281	\$ 291	\$ 100
470410	Book Sales	\$ 118	\$ 9	\$ -	\$ 454	\$ -	\$ 390	\$ 16	\$ 45	\$ 300
470330	Donations	\$ 35	\$ -	\$ -	\$ 24	\$ 51	\$ -	\$ -	\$ -	\$ -
470110	Fax/Paper Sales	\$ 49	\$ -	\$ -	\$ 18	\$ -	\$ -	\$ 32	\$ -	\$ -
441215	Conference Room	\$ 215	\$ -	\$ -	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -
462610	Proctoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
461810	Miscellaneous Receipts	\$ 72,417	\$ -	\$ 10,397	\$ -	\$ -	\$ 748	\$ 5	\$ 13	\$ 33
461710	Classes/Workshops/MCLE	\$ 83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
462610	Passport Services	\$ 5,745	\$ 1,070	\$ 210	\$ 1,270	\$ 490	\$ 945	\$ 945	\$ 1,085	\$ 910
480210	Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Total:	\$ 234,011	\$ 15,000	\$ 28,243	\$ 16,938	\$ 15,881	\$ 15,572	\$ 14,854	\$ 14,651	\$ 14,159
EXPENSE:										
Staff										
511110	Librarian	\$ 55,560	\$ 4,461	\$ 4,468	\$ 6,455	\$ 4,656	\$ 4,835	\$ 4,656	\$ 4,923	\$ -
511220	Extra Hire	\$ 35,159	\$ 2,920	\$ 3,354	\$ 2,591	\$ 2,625	\$ 3,341	\$ 1,284	\$ 3,642	\$ -
515110	Social Security	\$ 5,627	\$ 423	\$ 485	\$ 623	\$ 489	\$ 507	\$ 430	\$ 531	\$ -
515115	Medicare	\$ 1,317	\$ 99	\$ 113	\$ 146	\$ 114	\$ 119	\$ 101	\$ 124	\$ -
513215	Health Benefits	\$ 11,102	\$ -	\$ -	\$ -	\$ -	\$ 1,570	\$ -	\$ -	\$ -
514110	Workers Compensation	\$ 530	\$ 493	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
515120	Unemployment Insur.	\$ 584	\$ 31	\$ 40	\$ 10	\$ -	\$ 21	\$ -	\$ 180	\$ -
	Staff Subtotal:	\$ 109,879	\$ 8,427	\$ 8,460	\$ 9,825	\$ 7,884	\$ 10,392	\$ 6,471	\$ 9,399	\$ -
ADMINISTRATIVE EXPENSE										
Insurance										
	USLI	\$ 1,328	28% \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,414	\$ -
	Complete Equity Markets	\$ 1,589	33% \$ -	\$ 1,589	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Hartford	\$ 1,910	40% \$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,145	\$ -	\$ -
521610	Insurance Subtotal:	\$ 4,827	\$ -	\$ 1,589	\$ -	\$ -	\$ -	\$ 1,145	\$ 1,414	\$ -
522210	Memberships/Prof Develop.									
	Placeholder	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CCCLL	\$ 840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MCBA	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NOCALL	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MCEAC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MBRP/Prof Dev Subtotal:	\$ 1,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522410	Office Expenses	\$ 1,620	\$ 303	\$ 400	\$ 69	\$ 442	\$ 416	\$ 94	\$ 351	\$ -
522440	Postage	\$ 968	\$ 153	\$ 97	\$ 52	\$ 105	\$ 106	\$ 152	\$ 136	\$ -
522310	Projects	\$ 1,779	\$ -	\$ -	\$ 150	\$ 328	\$ -	\$ -	\$ -	\$ -
522510	Professional Services (ADP Payroll)	\$ 1,846	\$ 148	\$ 155	\$ 233	\$ 155	\$ 294	\$ 248	\$ 248	\$ -
522930	Copy Machines									
	DeLage Landen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	HiTech	\$ 192	\$ -	\$ -	\$ -	\$ -	\$ 491	\$ 416	\$ 416	\$ -
	Marin Copier	\$ 213	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Copy Machines Subtotal:	\$ 405	\$ -	\$ 400	\$ -	\$ -	\$ 491	\$ 416	\$ 416	\$ -
Tel/Internet										
521310	Sonic Email	\$ 335	1% \$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ -
	Comcast Internet	\$ 2,732	7% \$ 466	\$ 60	\$ 87	\$ 87	\$ 462	\$ 573	\$ 479	\$ -
	AT&T Phone	\$ 1,627	4% \$ 133	\$ 19	\$ 154	\$ 134	\$ 136	\$ 281	\$ 148	\$ -
	SPTJ	\$ 33,869	88% \$ 175	\$ -	\$ 525	\$ 175	\$ 15,925	\$ 1,309	\$ -	\$ -
	Tel/Internet Subtotal:	\$ 38,563	\$ 792	\$ 98	\$ 784	\$ 414	\$ 16,540	\$ 2,180	\$ 645	\$ -
522815	Publications Upkeep									
	Other (CEB OnLaw, etc.)	\$ 342	1% \$ 1,598	\$ 851	\$ 907	\$ 871	\$ 871	\$ 880	\$ 871	\$ -
	CEB	\$ 15,987	28% \$ 3,349	\$ -	\$ 1,240	\$ 620	\$ 423	\$ 325	\$ -	\$ -
	Lexis Nexis	\$ 6,004	11% \$ 730	\$ 351	\$ 36	\$ 72	\$ 475	\$ 1,452	\$ -	\$ -
	WestLaw	\$ 19,824	35% \$ 2,130	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ -
	West Publishing	\$ 14,584	26% \$ 1,232	\$ 1,232	\$ 1,232	\$ 1,232	\$ 1,232	\$ 1,232	\$ 1,232	\$ -
	Publications Subtotal:	\$ 56,741	\$ 9,038	\$ 4,606	\$ 5,587	\$ 4,967	\$ 5,172	\$ 6,062	\$ 4,275	\$ -
522410	Book Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Expense Total:	\$ 217,717	\$ 18,862	\$ 15,804	\$ 16,698	\$ 14,295	\$ 33,411	\$ 16,767	\$ 16,885	\$ -
	Net Gain/(Loss)	\$ 16,294	\$ (3,862)	\$ 12,439	\$ 240	\$ 1,586	\$ (17,839)	\$ (1,913)	\$ (2,234)	\$ 14,159
Unrestricted Fund Balance		\$ 218,877	\$ 235,170	\$ 231,308	\$ 243,747	\$ 243,987	\$ 245,573	\$ 227,734	\$ 225,821	\$ 223,587

FY 2023-2024 Profit & Loss Statement

February 2024 Board Meeting

-----Input Actual and Forecasts in this section-----
 manually move the Blue Bar to align at intersection of Act/Fcst

	Prev FY		FISCAL YEAR 7/01/2023 through 06/30/20							
	Jul - Jun '22-'23		July 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
Income/Loss (from above)	\$ 16,294		\$ (3,862)	\$ 12,439	\$ 240	\$ 1,586	\$ (17,839)	\$ (1,913)	\$ (2,234)	\$ 14,159
Total Unrestricted Fund Bal	\$ 235,170		\$ 231,308	\$ 243,747	\$ 243,987	\$ 245,573	\$ 227,734	\$ 225,821	\$ 223,587	\$ 237,747

Footnotes

FY 2023-2024 Profit & Loss St:

February 2024 Board Meeting

		24					FY 2023-2024	
		Mar 2024	Apr 2024	May 2024	Jun 2024	TOTAL FY	Approved Projected Budget	(Over)/Under Plan
		Act	Act	Act	Act	Act/Fcst	Plan	Var
REVENUE:								
451970	Filings	\$ -	\$ -	\$ -	\$ -	\$ 114,132	\$ 145,000	\$ 30,868
441115	Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ 450
462650	Photocopies	\$ -	\$ -	\$ -	\$ -	\$ 1,238	\$ 1,100	\$ (138)
470410	Book Sales	\$ -	\$ -	\$ -	\$ -	\$ 1,214	\$ 700	\$ (514)
470330	Donations	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ 3,000	\$ 2,925
470110	Fax/Paper Sales	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 30	\$ (20)
441215	Conference Room	\$ -	\$ -	\$ -	\$ -	\$ 470	\$ 100	\$ (370)
462610	Proctoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
461810	Miscellaneous Receipts	\$ -	\$ -	\$ -	\$ -	\$ 11,196	\$ 62,188	\$ 50,992
461710	Classes/Workshops/MCLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
462610	Passport Services	\$ -	\$ -	\$ -	\$ -	\$ 6,925	\$ 20,000	\$ 13,075
480210	Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total:		\$ -	\$ -	\$ -	\$ -	\$ 135,299	\$ 232,568	\$ 97,269
EXPENSE:								
Staff								
511110	Librarian	\$ -	\$ -	\$ -	\$ -	\$ 34,455	\$ 63,000	\$ 28,545
511220	Extra Hire	\$ -	\$ -	\$ -	\$ -	\$ 19,757	\$ 49,000	\$ 29,243
515110	Social Security	\$ -	\$ -	\$ -	\$ -	\$ 3,488	\$ 6,944	\$ 3,456
515115	Medicare	\$ -	\$ -	\$ -	\$ -	\$ 816	\$ 1,624	\$ 808
513215	Health Benefits	\$ -	\$ -	\$ -	\$ -	\$ 1,570	\$ 7,000	\$ 5,430
514110	Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ 493	\$ 1,700	\$ 1,207
515120	Unemployment Insur.	\$ -	\$ -	\$ -	\$ -	\$ 281	\$ 1,500	\$ 1,219
Staff Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ 60,859	\$ 130,768	\$ 69,909
ADMISISTRATIVE EXPENSE								
Insurance								
	USLI	\$ -	\$ -	\$ -	\$ -	\$ 1,414	\$ 2,572	\$ 1,158
	Complete Equity Markets	\$ -	\$ -	\$ -	\$ -	\$ 1,589	\$ 1,722	\$ 133
	Hartford	\$ -	\$ -	\$ -	\$ -	\$ 1,145	\$ 1,706	\$ 561
521610	Insurance Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ 4,148	\$ 5,600	\$ 1,452
522210	Memberships/Prof Develop.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Placeholder	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 4,500
	CCCLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850	\$ 850
	MCBA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105	\$ 105
	MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NOCALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155	\$ 155
	MCEAC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38	\$ 38
MBRP/Prof Dev Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,648	\$ 5,648
522410	Office Expenses	\$ -	\$ -	\$ -	\$ -	\$ 2,075	\$ 3,000	\$ 925
522440	Postage	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ (800)
522310	Projects	\$ -	\$ -	\$ -	\$ -	\$ 478	\$ 2,500	\$ 2,022
522510	Professional Services (ADP Payrr	\$ -	\$ -	\$ -	\$ -	\$ 1,479	\$ -	\$ (1,479)
522930	Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	DeLage Landen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 777	\$ 777
	HiTech	\$ -	\$ -	\$ -	\$ -	\$ 1,323	\$ 777	\$ (545)
	Marin Copier	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 777	\$ 377
Copy Machines Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ 1,723	\$ 2,332	\$ 609
Tel/Internet								
521310	Sonic Email	\$ -	\$ -	\$ -	\$ -	\$ 126	\$ 325	\$ 199
	Comcast Internet	\$ -	\$ -	\$ -	\$ -	\$ 2,213	\$ 2,500	\$ 286
	AT&T Phone	\$ -	\$ -	\$ -	\$ -	\$ 1,006	\$ 1,464	\$ 459
	SPTJ	\$ -	\$ -	\$ -	\$ -	\$ 18,109	\$ (1)	\$ (9,397)
Tel/Internet Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ 21,454	\$ 13,000	\$ (8,454)
522815	Publications Upkeep	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other (CEB OnLaw, etc.)	\$ -	\$ -	\$ -	\$ -	\$ 6,847	\$ 9,503	\$ 2,656
	CEB	\$ -	\$ -	\$ -	\$ -	\$ 5,956	\$ 10,451	\$ 4,495
	Lexis Nexis	\$ -	\$ -	\$ -	\$ -	\$ 3,115	\$ 6,562	\$ 3,447
	WestLaw	\$ -	\$ -	\$ -	\$ -	\$ 15,163	\$ 25,362	\$ 10,199
	West Publishing	\$ -	\$ -	\$ -	\$ -	\$ 8,626	\$ 14,122	\$ 5,496
Publications Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ 39,707	\$ 66,000	\$ 26,293
522410	Book Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expense Total:		\$ -	\$ -	\$ -	\$ -	\$ 132,723	\$ 228,848	\$ 96,126
Net Gain/(Loss)		\$ -	\$ -	\$ -	\$ -	\$ 2,576	\$ -	\$ -
Unrestricted Fund Balance		\$ 237,747	\$ 237,747	\$ 237,747	\$ 237,747			

FY 2023-2024 Profit & Loss St:

February 2024 Board Meeting

	24				
	Mar 2024	Apr 2024	May 2024	Jun 2024	TOTAL FY
Income/Loss (from above)	\$ -	\$ -	\$ -	\$ -	
Total Unrestricted Fund Bal	\$ 237,747	\$ 237,747	\$ 237,747	\$ 237,747	

FY 2023-2024 Approved Projected Budget	(Over)/Under Plan
---	-------------------

Footnotes

MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020-2021	2021/2022	2022/2023	2023/2024
MONTH													
JULY	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	9,382.59	14,900.57	13,861.08
AUGUST	21,718.70	18,993.11	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89	22,888.81	12,847.78	17,627.93
SEPT.	18,661.46	17,773.96	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04	13,414.73	13,630.59	14,287.00
OCTOBER	19,906.84	19,163.96	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67	18,388.13	12,059.80	15,257.27
NOVEMBER	18,609.36	14,605.25	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70	15,930.29	14,023.74	13,489.86
DECEMBER	19,736.75	17,096.40	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63	14,865.21	14,003.50	13,575.19
JANUARY	18,939.59	16,072.57	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31	14,193.66	11,628.35	13,217.12
FEBRUARY	20,767.28	15,160.56	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80	10,942.59	11,673.64	12,816.28
MARCH	25,481.90	17,544.43	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48	10,184.15	12,713.48	0.00
APRIL	10,562.85	15,398.28	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60	10,927.55	11,817.58	0.00
MAY	17,793.36	17,385.67	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85	15,609.32	12,599.17	0.00
JUNE	17,892.17	16,637.38	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46	12,125.83	12,018.35	0.00
ANNUAL TOTALS	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69	168,852.86	153,916.55	114,131.73

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. January revenue comes from November filings, etc.

Marin County Law Library January 2024 WARRANTS

Item No.	Vendor	Current Amount Due	Suggested Payment
1	U.S. Bank (Sonic.net, USPS, Comcast, Wix,Quill)	\$ 811.69	\$ 811.69
2	Thomson Reuters (Print)	\$ 1,232.33	\$ 1,232.33
3	Kyocera	\$ 415.87	\$ 415.87
4	Masten Insurance Brokers, Inc. (USLI)	\$ 1,414.00	\$ 1,414.00
5	AT&T CALNET	\$ 148.20	\$ 148.20
6	RELX, Inc. (LexisNexis)	\$ 501.00	\$ 501.00
7	CEB Onlaw	\$ 369.50	\$ 369.50
8	ADP Payroll	\$ 248.00	\$ 248.00
9	Thomson Reuters (Westlaw Patron)	\$ 2,172.19	\$ 2,172.19
10	Comcast Business	\$193.05	\$ 193.05
12		\$ -	\$ -
13		\$ -	\$ -
	Totals:	\$ 7,505.83	\$ 7,505.83

Salary Expenses: 9,399.16

Total Expenses: \$16,904.99

Total Revenue Available:	\$ 225,000.00
Total Expenditures (proposed):	\$ 16,904.99
Remaining Cash Balance:	\$ 208,095.01

Board of Trustees

Memorandum

PRESIDENT
Denise Bashline
Judicially Appointed

TO: Board of Trustees

VICE PRESIDENT
Alexander Johnson, Esq.
Judicially Appointed

From: Stephen Richards, Law Library Director

David J. Sutton, Esq.
Judicially Appointed

RE: Record of Memorandum of Understanding with Marin County Counsel's Office

Abby Frost Lucha, Esq.
Judicially Appointed

Scott McDonald
Board of Supervisors Appointed

Stephen Richards
Law Library Director

20 North San Pedro Road
Suite 2007
San Rafael, CA 94903
415-472-3733 T
415-472-3729 F
www.marincountylawlibrary.org

Currently, the law library director and the president of the Board of Trustees has been in touch with the representative from the Marin County Counsel's Office regarding business matters. In the course of the conversation, it came up that the Marin County Law Library should have a written memorandum of understanding regarding the services that the Marin County Counsel's Office can offer to the Marin County Law Library for review. According to the website for the Marin County Counsel's Office, "The department . . . serves as legal counsel in civil matters for all County departments, as well as many special districts."

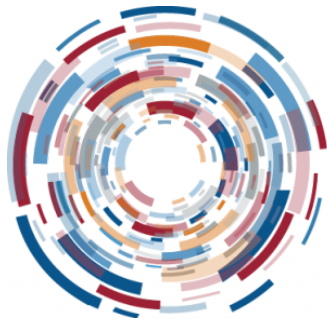
(<https://www.marincounty.org/depts/cl>) While there has been a working relationship for many years between the Marin County Law Library and the Marin County Counsel's Office, the search for this written memorandum of understanding has proven to be a quandary.

The law library director has spoken with a previous board member, Samuel Ware, and the previous law library director, Laurie Vaala-Olsen (now just Vaala) regarding a possible written record. Samuel Ware has mentioned that he never saw a copy of a general memorandum of understanding. Laurie Vaala-Olsen stated that she had not seen a general memorandum of understanding, but that if a copy were available, there are a few places to search for it within the law library. A search performed by the staff found a particular memorandum of understanding between the Marin County Counsel's Office and the Marin County Law Library for a one-time issue.

The issue now is while the relationship between the Marin County Counsel's Office and the Marin County Law Library is working and fruitful, there is not much known on the extent of the coverage and how the Marin County Law Library may move forward on issues such as human resources, etc.

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ATTEND

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TOOLKIT](#)[JOIN AALL](#)**LEAD · INNOVATE · TRANSFORM****AALL 2024**

July 20-23 / Chicago, IL

REGISTRATION

We can't wait to be back in the Windy City next year! AALL 2024 will be held July 20-23 in Chicago. **To take advantage of member pricing, [join AALL today](#).** Retired individuals and students may apply to register for the full conference at discounted rates. Eligibility is based on AALL membership type. Proof of eligibility will be requested for the nonmember retired or student rates.

Registration will open in early 2024.

Early bird: Register and pay by May 3, 2024 | **Standard:** Register and pay after May 3, 2024 (by July 20)

FULL CONFERENCE REGISTRATION





AALL INDIVIDUAL MEMBER

Early Bird: \$795

Standard: \$895

NONMEMBER INDIVIDUAL

Early Bird: \$1,095

Standard: \$1,195

AALL MEMBER RETIRED/STUDENT

Early Bird: \$175

Standard: \$225

NONMEMBER RETIRED/STUDENT

Early Bird: \$275

Standard: \$325

SINGLE-DAY CONFERENCE REGISTRATION

AALL MEMBER

Early Bird: \$395

Standard: \$495

NONMEMBER

Early Bird: \$595

Standard: \$695

ADDITIONAL REGISTRATION ITEMS

LIBRARY TOURS

Library tours are for AALL members only. You must be registered for the full conference or for the day of the event (single-day registration). Advance registration is required on a first come, first-serve basis. Due to the limited availability of only participants per tour, please sign up for only one tour. Transportation will not be provided for any tour. Tours are subject to cancellation if there is insufficient registration.

SATURDAY, JULY 20, 2024

[Poetry Library](#)

Starts at 12:00 p.m.

[Pritzker Legal Research Center, Northwestern Pritzker School of Law](#)

Starts at 2:00 p.m.

SUNDAY, JULY 21, 2024

[University of Illinois at Chicago](#)

Starts at 12:00 p.m.

MONDAY, JULY 22, 2024

[Chicago-Kent College of Law](#) (Limited to 12 people)

Starts at 10:00 a.m.

[The 606](#)

Starts at 5:30 p.m.

TUESDAY, JULY 23, 2024

[University of Chicago Law](#)

Starts at 10:00 a.m.

[Chapman & Cutler](#) (Limited to 10 people)

Starts at 1:00 p.m.

American Association of Law Libraries

230 West Monroe Street, Suite 2650 / Chicago, IL 60606

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	A	B	C	D
1	2/9/2024	Sales Book Cart, 2024 - Subject to Change	sale price	
2				
3	NOLO Press	CALIFORNIA LANDLORDS LAW BK, Evictions 17th	\$15	For Sale
4	NOLO Press	CALIFORNIA LANDLORDS LAW BK, Evictions 19th	\$15	For Sale
5	NOLO Press	CALIFORNIA LANDLORDS LAW BK, Rts & Resp, 17th	\$15	For Sale
6	NOLO Press	CALIFORNIA TENANTS RIGHTS 21st	\$15	For Sale
7	NOLO Press	CONSULTANT & INDEPENDENT CONTRACTOR AGREEMENTS, 9 th	\$15	For Sale
8	NOLO Press	CREDIT REPAIR 13th	\$15	For Sale
9	NOLO Press	DIVORCE & MONEY 12th	\$15	For Sale
10	NOLO Press	ESSENTIAL GT FAMILY & MEDICAL 1st	\$15	For Sale
11	NOLO Press	EVERY LANDLORDS LEGAL GD 14th	\$15	For Sale
12	NOLO Press	EVERY TENANTS LEGAL GD 9th	\$15	For Sale
13	NOLO Press	EVERYBODYS GT SMALL CLAIMS COURT 21st	\$15	For Sale
14	NOLO Press	FORM YOUR OWN LTD LIABILITY CO 10th	\$15	For Sale
15	NOLO Press	FORM A NONPROFIT CORP IN CA 17th	\$15	For Sale
16	NOLO Press	LEASES & RENTAL AGREEMENTS 12th	\$15	For Sale
17	NOLO Press	LONG TERM CARE, 8th	\$15	For Sale
18	NOLO Press	LEGAL GUIDE FOR STARTING & RUNNING a SMALL BUSINESS 15th	\$15	For Sale
19	NOLO Press	MAKE YOUR OWN LIVING TRUST 13th	\$15	For Sale
20	NOLO Press	NEIGHBOR LAW 9th	\$15	For Sale
21	NOLO Press	NOLOS ENCY OF EVERYDAY LAW 10th	\$15	For Sale
22	NOLO Press	101 LEGAL FORMS FOR PERSONAL USE 10th	\$15	For Sale
23	NOLO Press	PLAN YOUR ESTATE 14th	\$15	For Sale
24	NOLO Press	PUBLIC DOMAIN 8th	\$15	For Sale
25	NOLO Press	RENTERS RIGHTS 9th	\$15	For Sale
26	NOLO Press	REPRESENT YOURSELF IN COURT 9th	\$15	For Sale
27	NOLO Press	TRADEMARK 11th	\$15	For Sale
28	NOLO Press	YOUR RIGHTS IN THE WORKPLACE 10th	\$15	For Sale
29				
30				
31	CEB	CALIFORNIA JUVENILE DEPENDENCY PRACTICE, 2022	\$125	For Sale
32				
33	West	California Criminal Jury Instructions Companion Handbook, 2015-2016	\$45	For Sale
34	West	JUDICIAL COUNCIL OF CALIFORNIA, CALCRIM Jury Instructions, 2022-1 (2 volumes)	\$150	
35	West	JUDICIAL COUNCIL OF CALIFORNIA, CALCRIM Jury Instructions, 2023-1 (2 volumes)	\$150	For Sale
36				
37		CALIFORNIA LAW REVISION COMM, Reports, Rec Studies, 1970-1971, v. 10	\$10	For Sale
38		CALIFORNIA LAW REVISION COMM, Reports, Rec Studies, 1972-1973, v. 11	\$10	For Sale
39				For Sale
40				
41				
42		Auto Fraud	\$45	For Sale
43	NCLC	Collections Actions	\$45	For Sale
44	NCLC	Consumer Bankruptcy, v. 1	\$95	For Sale
45	NCLC	Consumer Bankruptcy, v. 2	incl.	For Sale
46	NCLC	Credit Discrimination	\$45	For Sale
47	NCLC	Fair Credit Reporting, v. 1	\$65	For Sale
48	NCLC	Fair Credit Reporting, v. 2	incl.	For Sale
49	NCLC	Fair Debt Collection, v. 1	\$95	For Sale
50	NCLC	Fair Debt Collection, v. 2	incl.	For Sale
51	NCLC	Home Foreclosures	\$75	For Sale
52	NCLC	Mortgage Servicing	\$75	For Sale
53	NCLC	Student Loan Law	\$50	For Sale
54	NCLC	Truth in Lending, v. 1	\$95	For Sale
55	NCLC	Truth in Lending, v. 2	incl.	For Sale
56				
57	James Publishing	California Causes of Action, Rev 20	\$100	For Sale
58				
59	Thomson Reuters	VARIOUS OLDER EDITIONS OF RUTTER CALIFORNIA PRACTICE GUIDES	Varies	For Sale

To THE Board:

MCLL Patron Complaint Form

Name (required):

[REDACTED]

Date

12/20/2023

Email Address:

[REDACTED]

Phone Number:

[REDACTED]

Description of
complaint:

Closing FRIDAYS

In Appropriate Obstruction of [SGLBE 1519]
Access & Court Proceedings [SFS USCIT#28]

see: Prior Precedence of Historical
Back Ground on Closure for Friday

As needed & Necessary for Community & Public

Need & Due Process of ongoing Court Proceeding

in progress as Backing up FTE Courts & Legal

Case Preparations in a URGENT Timely Manner

See BAR & Judicial Precedence of THIS CRITICAL ACCESS

Send OVERCITE [OPM] [GAO] [CSC] & Appropriation

AS Actuarial Accountability [CAI Cons 1093] Deprived Clear

ERROR AS Different Outcome Problem [§ 10960] AS Reconsideration

QUI TEM = TAX PAYER [SUSC 910]

of Defective Clear Error

[REDACTED]

Print Name

Signature

[REDACTED]

Date

(12/20/2023)


Favorite lists > Air Purifier

Search within Air Purifier

Filter by category v

Your custom sort v

[Reset](#)




Fellowes AeraMax SE True HEPA Tower Air Purifier, 3-Speed, White (9794601)
Item # 901-24551130

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\$808.44
Per each

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Shark 3-in-1 HEPA Tower Air Purifier, 4-Speed, Black (HC452)
★★★★★ (104) Item # 901-24557074

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Filtrete Large Room RAP Device True HEPA Tower Air Purifier, WiFi Enabled,...
★★★★☆ (34) Item # 901-7100226087

~~\$385.99~~ ~~\$369.99~~
\$366.69 **\$351.49**
1-2 each 3+ each

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Bissell air220 HEPA Tower Air Purifier, Black/Gray (2609A)
★★★★★ (280) Item # 901-24485226

~~\$261.99~~ Save 5%
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BUSINESS AND PROFESSIONS CODE - BPC

DIVISION 3. PROFESSIONS AND VOCATIONS GENERALLY [5000 - 9998.11] (*Heading of Division 3 added by Stats. 1939, Ch. 30.*)

CHAPTER 5. Law Libraries [6300 - 6363] (*Chapter 5 added by Stats. 1941, Ch. 452.*)

ARTICLE 1. Boards of Law Library Trustees [6300 - 6307] (*Article 1 added by Stats. 1941, Ch. 452.*)

6304. Each board of law library trustees shall meet regularly each month on such day as it shall appoint, but if it appoint no day, it shall meet on the first Tuesday after the first Saturday of each month, and any board may meet at such other times as it may appoint, at a place to be designated for that purpose. The president of the board may call a special meeting at any time for the transaction of necessary business. A majority of the members constitutes a quorum for business, and an affirmative vote of a majority of the members is required to exercise the powers of the board.

(Amended by Stats. 1945, Ch. 1113.)



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BUSINESS AND PROFESSIONS CODE - BPC

DIVISION 3. PROFESSIONS AND VOCATIONS GENERALLY [5000 - 9998.11] (*Heading of Division 3 added by Stats. 1939, Ch. 30.*)

CHAPTER 5. Law Libraries [6300 - 6363] (*Chapter 5 added by Stats. 1941, Ch. 452.*)

ARTICLE 2. Law Library Funds [6320 - 6326] (*Article 2 added by Stats. 1941, Ch. 452.*)

6320. All money collected for the law library in each county, must be deposited with the treasurer of the county, who must keep the same separate and apart in a trust fund or trust account, to be disbursed by the board of law library trustees. Money may be disbursed only as in this chapter provided, and only for the purposes herein authorized.

Whenever a law library and a board of trustees to govern the same, is in existence under the provisions of any law, other than the law superseded by this chapter, in any county, or city and county, in this State, money so collected shall be paid into the hands of those, and in the manner, provided by such law.

(*Amended by Stats. 1961, Ch. 396.*)

6321. (a) On and after January 1, 2006, as described in Section 68085.1 of the Government Code, the Administrative Office of the Courts shall make monthly distributions from superior court filing fees to the law library fund in each county in the amounts described in this section and Section 6322.1. From each first paper filing fee as provided under Section 70611, 70612, 70613, 70614, or 70670 of the Government Code, each first paper or petition filing fee in a probate matter as provided under Section 70650, 70651, 70652, 70653, 70654, 70655, 70656, or 70658 of the Government Code, Section 103470 of the Health and Safety Code, or Section 7660 of the Probate Code, each filing fee for a small claim or limited civil case appeal as provided under Section 116.760 of the Code of Civil Procedure or Section 70621 of the Government Code, and each vehicle forfeiture petition fee as provided under subdivision (e) of Section 14607.6 of the Vehicle Code, that is collected in each of the following counties, the amount indicated in this subdivision shall be paid to the law library fund in that county:

Jurisdiction	Amount
Alameda	\$37.00
Alpine	4.00
Amador	20.00
Butte	35.00
Calaveras	32.00
Colusa	17.00
Contra Costa	35.00
Del Norte	20.00
El Dorado	29.00
Fresno	37.00
Glenn	20.00

Humboldt	40.00
Imperial	20.00
Inyo	29.00
Kern	27.00
Kings	29.00
Lake	23.00
Lassen	28.00
Los Angeles	24.00
Madera	32.00
Marin	32.00
Mariposa	27.00
Mendocino	35.00
Merced	29.00
Modoc	20.00
Mono	20.00
Monterey	31.00
Napa	23.00
Nevada	29.00
Orange	35.00
Placer	35.00
Plumas	23.00
Riverside	32.00
Sacramento	50.00
San Benito	26.00
San Bernardino	29.00
San Diego	38.00
San Francisco	42.00
San Joaquin	29.00
San Luis Obispo	34.00
San Mateo	38.50
Santa Barbara	41.00
Santa Clara	26.00
Santa Cruz	35.00

Shasta	26.00
Sierra	20.00
Siskiyou	26.00
Solano	29.00
Sonoma	35.00
Stanislaus	24.00
Sutter	7.00
Tehama	23.00
Trinity	20.00
Tulare	35.00
Tuolumne	20.00
Ventura	32.00
Yolo	35.00
Yuba	10.00

(b) If a board of supervisors in any county acted before January 1, 2006, to increase the law library fee in that county effective January 1, 2006, the amount distributed to the law library fund in that county under subdivision (a) shall be increased by the amount that the board of supervisors acted to increase the fee, up to three dollars (\$3). Notwithstanding subdivision (b) of Section 6322.1, as it read on January 1, 2005, the maximum increase permitted under this subdivision in Los Angeles County is three dollars (\$3), rather than two dollars (\$2).

(c) The amounts of twenty-three dollars (\$23) for Inyo County, twenty-nine dollars (\$29) for Mendocino County, twenty-three dollars (\$23) for Plumas County, and twenty-three dollars (\$23) for San Benito County listed in subdivision (a) shall apply to distributions made under subdivision (a) beginning January 1, 2006.

(Amended by Stats. 2009, Ch. 332, Sec. 1.4. (SB 113) Effective January 1, 2010.)

6322. (a) It is the intent of the Legislature that the change in the method of distributing funds to law libraries from fees collected by the superior courts under the Uniform Civil Fees and Standard Fee Schedule Act of 2005 will not result in undue financial hardship for any law library. On and after January 1, 2006, any law library that experiences undue financial hardship from the change in the method of distributing funding to law libraries may request a one-time advance from the Administrative Office of the Courts. The Administrative Office of the Courts shall provide the advance within 15 days after the request is received, but no earlier than February 1, 2006, if all of the following conditions are met:

(1) The law library board of trustees certifies that the law library is experiencing financial hardship caused by an increase in the time between collection of a fee by the court and the receipt of the money by the law library fund resulting from the implementation of the new distribution method for money received from superior court filing fees.

(2) The law library board of trustees certifies that the law library is operating under this chapter.

(3) The Administrative Office of the Courts receives the request on or before February 15, 2006.

(b) The amount of the advance shall be equal to one-twelfth of the law library's total receipts from superior court fees for the 2003-04 fiscal year.

(c) The funding for the advance shall be provided from amounts deposited into the bank account established by the Administrative Office of the Courts under subdivision (b) of Section 68085.1 of the Government Code. The advance shall be returned within 30 days if a law library ceases to operate or the responsibility for the law library is transferred from the law library board of trustees.

(Repealed (in Sec. 8) and added by Stats. 2005, Ch. 75, Sec. 9. Effective July 19, 2005. Operative January 1, 2006, by Sec. 156 of Ch. 75.)

6322.1. (a) (1) Until the end of the moratorium described in Section 70601 of the Government Code, the board of supervisors of any county may increase, as provided in this section, the amount distributed to its county law library fund from the uniform filing fees listed in Section 6321 whenever it determines that the increase is necessary to defray the expenses of the law library.

(2) Any increase in the amount distributed to the law library fund in any county under this subdivision shall not be effective until January 1 of the next year after the adoption by the board of supervisors of the increase. The amount of the increase in any calendar year shall be no greater than three dollars (\$3) over the previous calendar year. A copy of the action of the board of supervisors that establishes the increase shall be provided to the Administrative Office of the Courts as soon as it becomes available but no later than December 15 of the year before the increased distribution goes into effect.

(b) Distribution changes after January 1, 2008, shall be determined by the process described in Section 70601 of the Government Code.

(c) (1) In an action or proceeding in which a claim for money damages falls within the monetary jurisdiction of the small claims court and is filed by an assignee who is prohibited from filing or maintaining a claim pursuant to Section 116.420 of the Code of Civil Procedure, the uniform filing fee shall be reduced by twenty-four dollars (\$24) to one hundred eighty-one dollars (\$181) if the complaint contains a declaration under penalty of perjury, executed by the party requesting the reduction in fees, that the case qualifies for the lower fee because the claim for money damages will not exceed the monetary jurisdiction of small claims court and is filed by an assignee of the claim.

(2) When the uniform filing fee is reduced as provided under this subdivision, the amount distributed from each uniform filing fee to the law library fund in the county shall be as follows:

Jurisdiction	Amount
Alameda	\$12.00
Alpine	1.00
Amador	6.00
Butte	12.00
Calaveras	7.00
Colusa	12.00
Contra Costa	8.00
Del Norte	6.00
El Dorado	9.00
Fresno	9.00
Glenn	6.00
Humboldt	12.00
Imperial	12.00
Inyo	6.00
Kern	12.00
Kings	12.00
Lake	12.00
Lassen	12.00

Los Angeles	5.00
Madera	12.00
Marin	12.00
Mariposa	4.00
Mendocino	12.00
Merced	12.00
Modoc	6.00
Mono	6.00
Monterey	10.00
Napa	12.00
Nevada	7.00
Orange	8.00
Placer	7.00
Plumas	6.00
Riverside	12.00
Sacramento	8.50
San Benito	6.00
San Bernardino	12.00
San Diego	12.00
San Francisco	12.00
San Joaquin	10.00
San Luis Obispo	12.00
San Mateo	12.00
Santa Barbara	12.00
Santa Clara	8.00
Santa Cruz	12.00
Shasta	8.50
Sierra	9.00
Siskiyou	8.00
Solano	9.00
Sonoma	12.00
Stanislaus	6.50
Sutter	1.00
Tehama	9.00

Trinity	6.00
Tulare	12.00
Tuolumne	2.00
Ventura	12.00
Yolo	10.00
Yuba	7.00

The increases described in subdivision (a) do not apply to the law library distributions in this subdivision.

(3) Notwithstanding subdivision (d) of Section 68085.4 of the Government Code, when the uniform filing fee is reduced as provided in this subdivision, the amounts distributed to dispute resolution programs, the State Court Facilities Construction Fund, the Judges' Retirement Fund, children's waiting rooms, and the Equal Access Fund shall remain as provided under subdivisions (b) and (c) of Section 68085.4 of the Government Code and shall not be changed. Only the amounts distributed to the Trial Court Trust Fund, the law libraries, and the State Court Facilities Construction Fund shall be adjusted. The amount distributed from each uniform filing fee under this section to the State Court Facilities Construction Fund, established in Section 70371 of the Government Code, shall be thirty-one dollars (\$31). If the fee is further reduced below one hundred eighty-one dollars (\$181), as with a partial waiver or partial payment, the proportional reductions described in subdivision (g) of Section 68085.1 of the Government Code shall apply.

(d) Distributions under this section to the law library fund in each county shall be used only for the purposes authorized by this chapter.

(e) As used in this section and Section 6321, "law library fund" includes a law library account described in the second paragraph of Section 6320.

(Amended by Stats. 2021, Ch. 79, Sec. 1. (AB 143) Effective July 16, 2021.)

6324. The board of supervisors may appropriate from the county treasury for law library purposes such sums as may in their discretion appear proper. When so paid into the law library fund, those sums shall constitute a part of the fund and be used for the same purposes.

(Amended by Stats. 2005, Ch. 75, Sec. 12. Effective July 19, 2005. Operative January 1, 2006, by Sec. 156 of Ch. 75.)

6325. The orders and demands of the trustees of the law library, when duly made and authenticated as hereinafter provided, shall be verified and audited by the auditing officer, and paid by the treasurer of the county out of the law library fund. Full entry and record shall be kept as in other cases.

(Amended by Stats. 2005, Ch. 75, Sec. 13. Effective July 19, 2005. Operative January 1, 2006, by Sec. 156 of Ch. 75.)

6326. A revolving fund of not more than fifty thousand dollars (\$50,000) may be established from money in the law library fund, by resolution of the board of law library trustees, for expenditures of not exceeding ten thousand dollars (\$10,000) each for purposes for which the law library fund may lawfully be expended. The board shall prescribe the procedure by which money may be drawn from the revolving fund, the records to be kept, and the manner in which reimbursements shall be made to the revolving fund by demand and order from the law library fund. All or any part of the money in the revolving fund may be deposited in a commercial account in a bank, subject to payments of not exceeding ten thousand dollars (\$10,000) each by check on the signature of the secretary or any other person or persons designated by the board.

(Amended by Stats. 2009, Ch. 332, Sec. 1.5. (SB 113) Effective January 1, 2010.)