

**Notice of Regular Monthly Meeting of
Marin County Law Library Board of Trustees**

Tuesday, July 20, 2021 at 5:15 P.M.

Due to the COVID-19 Pandemic and current Stay-at-Home Order issued by the Marin County Public Health Officer, the **meeting will be conducted by remote connection.**

Pursuant to Executive Order No. N-29-20 (March 17, 2020), interested members of the public are asked to **attend electronically by clicking on the link below or by typing the link into your web browser:**

Join Zoom Meeting:

<https://us02web.zoom.us/j/88087524081>

Meeting ID: **880 8752 4081**

Passcode: **360215**

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)

Meeting ID: 880 8752 4081

Passcode: 360215

Find your local number: <https://us02web.zoom.us/u/kbDcnt3S5q>

Agenda

Call to Order*

1. Approval of Minutes
 - 1.1 June 18, 2021 Regular Board Meeting
2. Open Time for Public Expression
3. Financial Report
 - 3.1 June 2021 Fiscal Report
 - 3.2 July 2021 Warrants

4. Librarian's Report
5. Committee Reports
 - 5.1 Fundraising for Network Equipment Replacement
 - 5.2 Civic Engagement
6. Old Business
 - 6.1 **Discussion and Action Item:** Changes to Law Library Access Requirements
 - 6.2 **Discussion and Action Item:** Establishment of Grant-Seeking Committee
7. New Business
 - 7.1 **Discussion and Action Item:** Election of Officers for FY 2021-2022
 - 7.2 **Discussion and Action Item:** Renew Subscription to National Housing Law Project Green Book
 - 7.3 **Action Item:** Approve Certificate of Appreciation for Sam Ware, MCLL Trustee
8. Board Members' Suggestions for Next Month's Agenda
9. Adjournment

The next board meeting will be held on Tuesday, August 17, 2021 at 5:15 p.m.

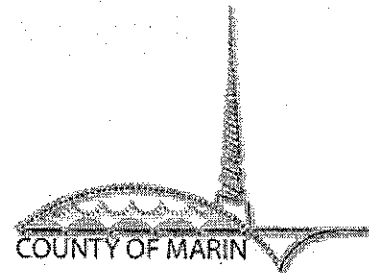
Upcoming Events FYI:

- Lawyers in the Library – 7/22/21 and 8/12/21
- First Thursdays at the Law Library – 8/5/21; Featured Organization: North Marin Community Services
- Deadline to Submit Reports for August Board Meeting: 8/11//21

* This meeting may be recorded as authorized by the Government Code.

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting. A complete agenda packet is available at the front desk of the Marin County Law Library, on the Law Library's bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.

Minutes of Regular Meeting of the Board of Law Library Trustees of Marin County



LAW LIBRARY DIRECTOR:
Laurie Vaala-Olsen

A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.

Tuesday, June 15, 2021, at 5:15 p.m.
By Remote Connection

BOARD OF TRUSTEES:
Kristine Fowler Cirby, Esq., President
Tracy Barrett, Esq., Vice President
Sam Ware, Esq.
Denise Bashline
Jonathan Frieman, J.D.
Donald Drummond, Esq.
Walter Cook, Jr, Esq., MLIS

Present: Kristine Fowler Cirby, Tracy Barrett, Denise Bashline, Jonathan Frieman,
Walter Cook, Jr., Donald Drummond and Laurie Vaala-Olsen, Ex Officio-
Secretary
Absent: Sam Ware
Also Present: Bill Hale

President Kristine Cirby called the meeting to order at 5:15 p.m. and thereafter presided.

1. Approval of Minutes

1.1 Minutes of May 18, 2021 Regular Board Meeting – Jonathan moved for approval of the Minutes as presented; Donald seconded. Motion passed: 6 Ayes, 0 Noes, 0 Abstentions.

2. Open Forum – No comments.

3. Financial Report

3.1 May 2021 Fiscal Report

The Fiscal Report for May 2021 was attached to the agenda packet. MCLL began the month of May with \$110,708 in its fund and ended the month with \$111,715, a net gain of \$1,007. Filing Fee Revenue for May was \$16,403; Expenses totaled \$15,476. YTD Revenue (7/1/20 – 5/31/21) was \$186,734, YTD Expenses were \$150,688 leaving a FY 2020-2021 budget balance of \$36,046.

3.2 June 2021 Warrants

SPTJ's invoice included installation of security and Office software on a new refurbished laptop purchased for the Law Library. The Faronics expense was for reboot and restore security software for the patron computers, including one-time purchase of a license agreement and purchase of annual maintenance agreements for each of the 4 public access computers. Tracy moved for approval of the Warrants as presented; Walter seconded. Motion passed: 6 Ayes, 0 Noes, 0 Abstentions.

4. Librarian's Report – Attached to June 2021 Agenda Packet.

5. Committee Reports

5.1 Fundraising for Network Equipment Replacement – Jonathan reported that he, Walter, Donald, and Laurie met with Chien Liew at the Law Library to see the network equipment that needs to be replaced and to discuss the project with Chien Liew so they

better understand the purpose of the component parts and can better advocate/seek funding from local entities.

5.2 Civic Engagement – Denise reported that the speaker for July recently cancelled and that she is actively seeking a replacement. Amanda Hartrey of Family Caregiver Alliance made an excellent presentation about the organization on June 1; FCA provides support services to family caregivers of adults with physical and cognitive impairments.

6. Old Business

6.1 Discuss and Approve Expanded Law Library Access After June 15

Laurie described recent changes in state, local and CDC recommendations effective June 15 and their impact on the Law Library. She recommended expanding public access to the Law Library while continuing the existing safety requirements. Discussion ensued. Donald moved for approval of expanded public access to the Law Library, including operating hours from 10:00 a.m. to 4:00 p.m. Monday through Thursday, continued use of masks inside the Law Library, a maximum of 6 patrons inside at a given time, continued physical distancing, and access to the print collection provided patrons use hand sanitizer, wear gloves and a mask because books will not be quarantined after each patron's use; Denise seconded. Motion passed with 6 Ayes, 0 Noes and 0 Abstentions.

7. New Business

7.1 Approve Renewal of CEB OnLAW Agreement

Laurie presented the terms of the Renewal Agreement and recommended the trustees approve it. Donald moved for approval of MCLL's OnLAW Subscription Renewal Agreement with CEB for FY 2021-2022; Jonathan seconded. Motion passed with 6 Ayes, 0 Noes and 0 Abstentions.

8. Board Members' Suggestions for Next Month's Agenda – Election of Officers and establishing a committee to research grant possibilities for the Law Library.

9. Adjournment

All relevant business having come before the board, Walter moved to adjourn the meeting and Denise seconded. Motion passed with 6 Ayes, 0 Noes and 0 Abstentions. The meeting was adjourned at 6:18 p.m. The next board meeting will be held on Tuesday, July 20, 2021, at 5:15 p.m. on Zoom.

Respectfully submitted,

Kristine Fowler Cirby, Esq.
President, Board of Trustees

Laurie Vaala-Olsen, Ex-Officio
Secretary

	June* FY2019- 2020	Actual July 2020	Actual August 2020	Actual September 2020	Actual October 2020	Actual November 2020	Actual December 2020	Actual January 2021	Actual February 2021	Actual March 2021	Actual April 2021	Actual May 2021	Actual June 2021	Actual July-June Subtotals	EST. ANNUAL TOTALS Jul - June	FY 2020-2021 Approved Projected Budget
Starting balance	\$100,670	\$ 81,450	\$ 72,727	\$ 73,957	\$ 131,866	\$ 128,799	\$ 128,479	\$ 122,101	\$ 116,949	\$ 118,308	\$ 115,314	\$ 110,001	\$ 112,757		\$ 108,614	
Revenue																
451970 Filings	\$ 12	\$ 382	\$ 16,002	\$ 10,247	\$ 13,345	\$ 9,891	\$ 9,503	\$ 9,573	\$ 15,887	\$ 9,205	\$ 11,417	\$ 16,403	\$ 11,634	\$ 133,488	\$ 133,488	\$ 175,000
441115 Interest	\$ 499	\$ -	\$ -	\$ 428	\$ -	\$ -	\$ 281	\$ -	\$ -	\$ 80	\$ -	\$ -	\$ -	\$ 789	\$ 789	\$ 2,000
462650 Photocopies	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 3,000
470410 Book Sales	\$ -	\$ -	\$ 726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 726	\$ 726	\$ 1,000
470330 Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,200
470110 Fax/Paper Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100
441215 Conference Room	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 2,000
462610 Proctoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
461810 Miscellaneous Receipts	\$ -	\$ -	\$ 1,056	\$ 61,172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 738	\$ -	\$ -	\$ 62,966	\$ 62,966	\$ 1,000
461710 Classes/Workshops/MCLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
462610 Passport Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
480210 Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Total:	\$ 511	\$ 382	\$ 18,183	\$ 71,847	\$ 13,345	\$ 9,891	\$ 9,783	\$ 9,573	\$ 15,887	\$ 9,285	\$ 12,155	\$ 16,403	\$ 11,634	\$ 198,369	\$ 198,369	\$ 210,300
Expenses																
Staff																
511110 Librarian	\$ 6,657	\$ 1,610	\$ 4,134	\$ 4,134	\$ 6,200	\$ 3,122	\$ 4,634	\$ 4,134	\$ 4,134	\$ 4,134	\$ 6,200	\$ 4,134	\$ 4,177	\$ 50,746	\$ 50,746	\$ 54,000
511220 Extra Hire	\$ 38	\$ 60	\$ 19	\$ 94	\$ 375	\$ 581	\$ 1,068	\$ 583	\$ 1,167	\$ 1,263	\$ 2,881	\$ 1,970	\$ 2,135	\$ 12,195	\$ 12,195	\$ 28,000
515110 Social Security	\$ 256	\$ 132	\$ 257	\$ 262	\$ 408	\$ 300	\$ 353	\$ 292	\$ 329	\$ 335	\$ 563	\$ 378	\$ 391	\$ 4,002	\$ 4,002	\$ 5,000
515115 Medicare	\$ 60	\$ 31	\$ 60	\$ 61	\$ 95	\$ 70	\$ 83	\$ 68	\$ 77	\$ 78	\$ 132	\$ 89	\$ 92	\$ 936	\$ 936	\$ 1,200
513215 Health Benefits	\$ 899	\$ 899	\$ 899	\$ 899	\$ 899	\$ 937	\$ 1,309	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 1,123	\$ 12,580	\$ 12,580	\$ 11,000
514110 Workers Compensation	\$ -	\$ -	\$ 517	\$ -	\$ -	\$ -	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73	\$ 633	\$ 633	\$ 1,200
515120 Unemployment Insur.	\$ -	\$ 3	\$ 1	\$ 4	\$ 15	\$ 29	\$ 133	\$ 160	\$ 137	\$ 43	\$ 98	\$ 67	\$ -	\$ 690	\$ 690	\$ 1,600
Federal FUTA	\$ 121	\$ 0	\$ 0	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Expenses																
521610 Insurance - Subtotal	\$ -	\$ 722	\$ -	\$ 1,476	\$ 722	\$ -	\$ 1,670	\$ 531	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,120	\$ 5,120	\$ 4,500
USLI	\$ 271	\$ 271	\$ -	\$ -	\$ 271	\$ -	\$ -	\$ 531	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Complete Equity Markets	\$ -	\$ -	\$ -	\$ 1,476	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hartford	\$ 421	\$ 451	\$ -	\$ -	\$ 451	\$ -	\$ 1,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522210 Memberships/Prof Develop.	\$ -	\$ 60	\$ -	\$ -	\$ 20	\$ -	\$ 180	\$ 420	\$ -	\$ -	\$ 100	\$ -	\$ 40	\$ 820	\$ 820	\$ 2,700
CCCCL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MCBA	\$ -	\$ 20	\$ -	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -
MLCPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NOCALL	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ -	\$ -
522410 Office Expenses	\$ 93	\$ 194	\$ 34	\$ 406	\$ 477	\$ -	\$ 102	\$ 383	\$ 1,112	\$ 63	\$ 451	\$ 387	\$ 256	\$ 3,865	\$ 3,865	\$ 3,000
522310 Projects (ADP Payroll & EDD Fines)	\$ 121	\$ -	\$ -	\$ -	\$ 199	\$ 136	\$ 136	\$ 295	\$ 141	\$ 141	\$ 211	\$ 141	\$ 141	\$ 1,540	\$ 1,540	\$ 5,000
522930 Copy Machines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
DeLage Landen	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HiTech	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marin Copier	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521310 Sonic Internet/Sonic Email	\$ 154	\$ 154	\$ 155	\$ 155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Comcast Internet	\$ -	\$ -	\$ -	\$ -	\$ 482	\$ 191	\$ 201	\$ 191	\$ 191	\$ 191	\$ 191	\$ 191	\$ 191	\$ 2,018	\$ 2,018	\$ 1,848
AT&T Phone	\$ 97	\$ 97	\$ 102	\$ 107	\$ 106	\$ 103	\$ 105	\$ 109	\$ 115	\$ 115	\$ 110	\$ 106	\$ 113	\$ 1,286	\$ 1,286	\$ 1,200
SPTJ	\$ 350	\$ 350	\$ 350	\$ 613	\$ 1,138	\$ 175	\$ 175	\$ 350	\$ 350	\$ 525	\$ 175	\$ 1,750	\$ 263	\$ 6,213	\$ 6,213	\$ 6,952
Tel/Internet Subtotal:														\$ 9,981	\$ 7,963	\$ 10,000
Admin Sub.														\$ 21,327	\$ 16,949	\$ -

	June* FY2019- 2020	Actual July 2020	Actual August 2020	Actual September 2020	Actual October 2020	Actual November 2020	Actual December 2020	Actual January 2021	Actual February 2021	Actual March 2021	Actual April 2021	Actual May 2021	Actual June 2021	Actual July-June Subtotals	EST. ANNUAL TOTALS Jul - June	FY 2020-2021 Approved Projected Budget
Collection																
522815	Publications Upkeep												Collection Sub	\$ 62,154	\$ 62,154	\$ 71,000
	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,988	\$ -	\$ 255	\$ -	\$ -	\$ 2,243	\$ 2,243	\$ 8,807
	CEB	\$ 590	\$ -	\$ 6,733	\$ 889	\$ 1,006	\$ 1,006	\$ 550	\$ 453	\$ 335	\$ 883	\$ 1,457	\$ 2,063	\$ 2,611	\$ 17,986	\$ 15,000
	Lexis Nexis	\$ 2,941	\$ 682	\$ 363	\$ 32	\$ 198	\$ 231	\$ 240	\$ 1,350	\$ -	\$ 32	\$ 64	\$ 64	\$ 818	\$ 4,075	\$ 7,000
	WestLaw	\$ 4,344	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ 2,172	\$ -	\$ 2,130	\$ 23,847	\$ 26,193
	West Publishing	\$ 2,318	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,159	\$ 1,182	\$ 1,184	\$ 1,184	\$ 1,184	\$ 14,003	\$ 14,000
522410	Book Binding													\$ -	\$ -	
	Expense Total:	\$ 19,731	\$ 9,105	\$ 16,953	\$ 13,939	\$ 16,411	\$ 10,210	\$ 16,162	\$ 14,725	\$ 14,528	\$ 12,280	\$ 17,467	\$ 13,648	\$ 15,777	\$ 165,263	\$ 160,885
	Fund Balance	\$ 81,450	\$ 72,727	\$ 73,957	\$ 131,866	\$ 128,799	\$ 128,479	\$ 122,101	\$ 116,949	\$ 118,308	\$ 115,314	\$ 110,001	\$ 112,757	\$ 108,614		\$ 210,200

*June 2020 includes Period 13 expenses; however, there are discrepancies between P&L Statement and Munis Period 13 YTD Budget Report for FY 2019-2020. See accompanying notes.

MCLL COURT FILING FEE REVENUE

FISCAL YEAR	2008/2009	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020-2021	2021/2022
MONTH													
JULY		22,977.66	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	9,382.59
AUGUST		23,960.43	21,718.70	18,993.11	15,217.06	16,919.18	15,889.49	15,213.24	16,073.88	14,722.11	14,041.18	16,001.89	
SEPT.		21,722.04	18,661.46	17,773.96	15,432.17	16,074.18	14,699.61	12,609.37	14,326.47	14,633.61	17,124.24	10,247.04	
OCTOBER		21,675.44	19,906.84	19,163.96	15,217.59	14,560.64	13,726.42	14,303.82	17,267.94	14,745.05	13,045.80	13,344.67	
NOVEMBER		21,320.14	18,609.36	14,605.25	13,983.15	14,926.06	13,529.51	14,026.49	14,651.51	11,844.36	14,564.37	9,890.70	
DECEMBER		21,817.93	19,736.75	17,096.40	16,688.32	13,698.16	14,161.61	14,087.85	13,988.55	13,697.15	14,025.18	9,502.63	
JANUARY		20,296.35	18,939.59	16,072.57	14,588.83	12,812.89	12,802.25	12,149.23	13,808.54	13,949.41	14,580.66	9,573.31	
FEBRUARY		19,451.28	20,767.28	15,160.56	14,836.86	13,448.58	12,273.72	13,625.45	12,072.28	12,332.59	14,227.45	15,886.80	
MARCH		22,904.59	25,481.90	17,544.43	15,218.51	12,840.74	13,942.25	12,325.32	14,378.55	15,424.33	14,612.20	9,205.48	
APRIL		19,761.98	10,562.85	15,398.28	14,144.44	13,292.85	13,097.15	14,099.42	13,045.95	13,634.85	14,828.26	11,416.60	
MAY		22,159.40	17,793.36	17,385.67	15,321.18	14,594.61	15,925.91	14,977.96	13,800.05	13,546.55	8,031.24	16,402.85	
JUNE		22,249.53	17,892.17	16,637.38	14,850.97	16,095.27	16,237.00	12,928.62	14,252.53	15,796.62	11.62	11,634.46	
ANNUAL TOTALS	235,472.53	260,296.77	230,610.81	204,385.29	182,611.11	174,589.13	169,679.33	164,783.38	173,090.01	170,059.22	154,596.88	133,488.69	9,382.59

FISCAL YEAR		2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
JULY TOTALS		22,977.66	20,540.55	18,553.72	17,112.03	15,325.97	13,394.41	14,436.61	15,423.76	15,732.59	15,504.68	382.26	9,382.59

Each current month's filing fee revenue represents income generated from the Court filings of two months ago. July revenue comes from May filings, etc.

Marin County Law Library
July 2021 WARRANTS
(Account Balance \$108,614)

Item No.	Vendor	Current Amount Due	Suggested Payment
1	AT&T Calnet 3	\$ 112.90	\$ 112.90
2	CEB (2275.65 for Print, \$334.92 for OnLAW)	\$ 2,610.57	\$ 2,610.57
3	Comcast Business	\$ 190.81	\$ 190.81
4	Kaiser	\$ 1,123.22	\$ 1,123.22
5	Lexis	\$ 818.42	\$ 818.42
6	SPTJ Consulting, Inc.	\$ 262.50	\$ 262.50
7	US Bank (NOCALL Membership Dues)	\$ 40.00	\$ 40.00
8	Westlaw Next	\$ 2,130.26	\$ 2,130.26
9	West Publishing	\$ 1,184.51	\$ 1,184.51
	Totals:	\$ 8,473.19	\$ 8,473.19

Salaries: \$6,200.07

Total Expenses: \$14,673.26

Total Revenue Available:	\$ 108,614.00
Total Expenditures (proposed):	\$ 14,673.26
Remaining Cash Balance:	\$ 93,940.74

**Regular Meeting of the Marin County Law Library Board of Trustees
July 20, 2021**

Librarian's Report

1. **Reopening**

With over 73 percent of Marin's entire population and 85 percent of Marin's population aged 12+ having completed the full course of their COVID vaccinations, I plan to restore our Law Library hours to 8:30 a.m. to 7:00 p.m. on July 21. We will no longer require masks or gloves, unless a patron is not vaccinated; unvaccinated patrons must wear masks in compliance with County and State Guidelines.

2. **Open Trustee Position on MCLL Board**

There have been no applicants for the trustee position which became available on June 20 with Sam Ware's departure from the board. The application form for the trustee position is available from a link on the Law Library website and on the home page of the Marin County Superior Court website. A copy of the Court's announcement for this volunteer opportunity is attached to the agenda packet.

3. **CCCLL**

Governor Newsom finally signed the FY 2021-2022 State Budget on July 12, 2021, which includes \$16.5 million for CA County Law Libraries. The Legislature has approved \$16.5 million for County Law Libraries in FY 2022-2023 as well, which will facilitate more reliable budget-planning over the next two years. We were and are fortunate to have the continued support of our local legislators, Senator Mike McGuire and Assemblymember Marc Levine. You may wish to communicate your appreciation to these gentlemen for the funding.

Fundraising for Network Equipment Replacement – July 2021

Walt, Don and I went up to the library to meet with Chien Liew and got a site visit on the changes which need to be made to our IT equipment. We first met with Laurie and Chien in the conference room where we reviewed a schema of the layout with the four or five pieces of equipment which need replacing. We discussed the current dysfunction of some of the equipment and ascertained that we ought to see a decided bump in service after the installation.

Afterwards, we went out into the hall just past the restrooms to see the current setup. It's in a closet under the stairs, on a rack that's about 70 inches off the ground. There are 4 or 5 pieces of equipment about 20 to 24 inches square and each perhaps 4 or 5 inches high, each on their own shelf stacked on top of each other. There are loads of ethernet cords and flashing lights and it all looked very official and efficient. The new equipment will take about a week to install, as I think I heard.

From this point on, we should approach two main outlets with two proposals streamlined for each. First, the county should be approached, as it's clear to us that this structure is part of the "facilities" provision of the law library statute which state law imposes upon each county to provide. Laurie will check with other law libraries in Cal to see if their counties have saddled their law library with the extra cost of taking on internet costs. I would like Don and Walt to be the authors of that proposal to the county.

As to MCF, Kris and I know loads of folks up there to whom we can get a proposal which will be acted upon fairly soon, perhaps within the next 3 to 6 months. There is the possibility that the county and the foundation would go halves each.

As to viewpoint of the grant proposals we'd write, the main thrust is to impress upon both the county and MCF is that we're a public library and thus we serve anyone who walks through the door, reminding them that at least half of our patrons over the last decade or more continue to be laypersons.

We should mention that it's very fortunate for our communities that law libraries were established over 125 years ago for lawyers, and that the designation we law libraries have in California as a public outlet—the only state in the Union to do so—demonstrates the legislators' desire to serve all persons who have legal needs.

There's also the research which seems to show that having books on a table is a better way of comprehending one's case, and that it's the computer which enhances the user's researching abilities in order to find out which books to use.

There are other local funders we might be able to approach. Of course, now that the world is opening back up a little bit from the pandemic, we could attempt some fundraising opportunities and events.

-- Jonathan Frieman
July 14, 2021

Marin County Law Library Civic Engagement Report July 2021

First Thursday at the Marin County Law Library Program

Confirmed for July:

Marin Center for Independent Living

About Marin Center for Independent Living:

Marin CIL exists to assist persons with all types of disabilities to achieve their maximum level of sustainable independence as contributing, responsible and equal participants in society. Independent Living, as seen by its advocates, is a philosophy, a way of looking at disability and society, and a worldwide movement of people with disabilities who proclaim to work for self-determination, self-respect and equal opportunities.

Services:

- ▶ Independent Living Skills & Peer Support
- ▶ Information & Assistance
- ▶ Personal Assistant Registry
- ▶ Benefits Navigation
- ▶ Assistive Technology
- ▶ Housing Referral & Navigation
- ▶ Nursing Home Transition Assistance & Service Coordination
- ▶ Home Modifications
- ▶ Landlord & Tenant Facilitation
- ▶ Opportunity Village Marin
- ▶ Individual & Systems Change Advocacy
- ▶ Mary Mathews Breast Cancer Advocacy Project
- ▶ Bob Roberts Client Assistance Fund
- ▶ Powered & Prepared Emergency
- ▶ Our Response to COVID-19

Speaker: Eli Gelardin

Eli Gelardin has been the Chief Executive Officer of Marin Center for Independent Living since 2008. Prior to that, he served as Program Director from 2003-2008. Mr. Gelardin is a graduate of UC Berkeley.

Confirmed for August:

North Marin Community Services

About North Marin Community Services

1972 is the year that North Marin Community Services took root in Novato. Now, in our 48th year of service to people in need in North Marin, our mission is to empower youth, adults and

families in our diverse community to achieve well-being, growth and success. We envision a strong community with opportunities for all.

In our 48th year of service to the community, North Marin Community Services (NMCS) evolved as a 501(c)(3) on January 1, 2018 through a merger between the Novato Youth Center and Human Needs Center. As a result, now stronger and better positioned to serve Marin County, we provide trauma informed, integrated and culturally appropriate services annually to 8,400 people in need. Our person-centered approach to care offers individual a chance to achieve a better quality of life.

As the anchor human services nonprofit organization serving North Marin, our multi-service organization is called upon to address health disparities for children, adults, families, seniors and immigrants. Our services help to correct Marin's extreme income, racial and educational inequalities, and ensure opportunities for all, especially our most vulnerable clients.

Novato Youth Center History

In 1966, the Novato Youth Center began as a dream by families who wanted a safe and nurturing place for Novato's youth. A decade later, after community organizing and fundraising, the newly built facility opened its doors at 680 Wilson Ave. Initially named the Novato Boys Club, the Center evolved and became the Novato Youth Center in 1983. In 1990, the facility was expanded from 15,000 sq ft to 22,000 sq ft, and more programs were launched including mental health counseling and a teen clinic. Offering a wide range of educational and enrichment activities to support the healthy development of youth and their families, the Center grew from serving 250 children to over 2,700 youth and families annually.

Novato Human Needs Center History

The Novato Human Needs Center was founded in 1972 when three people (a single mom, local pastor, and small business owner) wanted to help brighten the holidays for underserved neighbors. Volunteers first worked out of a garage collecting holiday gifts and food. Shortly after its first holiday share, the first paid staff and volunteers moved offices to an older house on South Novato Blvd., paying the City of Novato \$1 in annual rent. In 1985, following a successful local community-wide fundraising campaign and completion of construction, the new resource Center was opened at 1907 Novato Blvd. The Center grew from assisting 50 families to more than 3,000 of Novato's low-income children, adults and seniors, providing a full array of critical safety net services.

Speaker: Cheryl Paddack

Cheryl Paddack has dedicated her career to advocate for critical causes such as anti-poverty, human services, independence for the visually impaired, energy efficient products and services, and environmental clean-up. She has worked in Marin County since 2001 after emigrating from Canada. For the past 11 years, she has led efforts in North Marin to ensure that under-served populations have access to vital services such as mental health, scholarships for preschool and affordable childcare, youth enrichment programs, a weekly food pantry and access to nutritious food, and rental and employment assistance. Cheryl is currently the Chief Executive Officer of

North Marin Community Services, and led the merger efforts between the Novato Youth Center and Novato Human Needs Center. The organization delivers an array of human services to 8,000+ people in need per year. Prior to this, she served for nine years as the Executive Director of the Novato Youth Center, seven years with Guide Dogs for the Blind/San Rafael, and in Canada with BC Hydro Power Smart. Cheryl strives for excellence in operations and programs and has received prestigious awards such as the Jefferson Silver Award 2021/KPIX and Multiplying Good, KPIX Jefferson Award/January 2020, Excellence in Leadership 2018/CVNL's Heart of Marin, Pivotal People, Novato Proud/Sept 2017. Large Business of the Year and Spirit of Marin. She is a strong believer in collaborative relationships and actively serves on public and private sector committees: Marin County Vaccine Community Advisory Board, Novato COVID-19 Response and Recovery Team, Marin Child Development Directors Collaborative, Healthy Novato Initiative, and Novato Chamber of Commerce Non-Profit Day Moderator since 2010. Cheryl holds a Bachelor of Business Administration, with a double major in Marketing and Economics. She resides in Novato with her family, and is a dual citizen of the U.S. and Canada.

Confirmed for September: Pending

MCLL Facebook Postings

California Paid Family Leave: What Is It, and How You Can Use It

May 10, 2021 – Facebook Posting

Family Caregiver Alliance | Overview

June 2, 2021 – Facebook Posting

Presenting Marin CIL's 2020 Mission in Action

June 23, 2021 – Facebook Posting

Court Shorts: Jury Service, Hands-on Justice

July 14, 2021 – Facebook Posting

North Marin Community Services Overview

July 14, 2021 – Facebook Posting

YouTube – Marin County Law Library First Thursdays

Subscribers: 3

Viewership of posted First Thursday Events:

Marin Center for Independent Living

7/01/21 – 0 views

Family Caregiver Alliance

6/03/2021 – 1 view

Otis Bruce

5/06/2021 – 9 views

Vivalon (formerly Whistlestop)

3/04/2021 – 6 views

Marin Community Clinics

2/04/2021 – 12 views

STAR Court

1/07/2021 – 16 views

Marin District Attorney: Consumer Protection Unit

11/5/2020 – 10 views

San Francisco-Marín Food Bank

10/01/2020 – 6 views

Canal Alliance

9/03/20 – 5 views

Homeward Bound

8/06/2020 - 5 views

YMCA Youth Court

7/02/2020 – 0 views

Spahr Center

6/04/2020 – 11 views

Submitted by Denise Bashline, Trustee

7/14/2021

CERTIFICATE *of* RECOGNITION

THIS CERTIFICATE OF RECOGNITION AND APPRECIATION IS PRESENTED TO

SAM WARE, ESQ.

FOR HIS 8 YEARS OF DEDICATED SERVICE ON THE

MARIN COUNTY LAW LIBRARY BOARD OF TRUSTEES

Kristine Fowler Cirby, Esq.
President, Board of Trustees
Marin County Law Library

Date