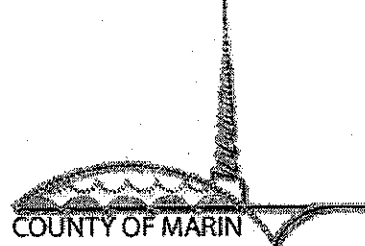


Minutes of Regular Meeting of the Board of Law Library Trustees of Marin County



LAW LIBRARY DIRECTOR:
Laurie Vaala-Olsen

A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.

Tuesday, April 20, 2021 at 5:15 p.m.

By Remote Connection

BOARD OF TRUSTEES:
Kristine Fowler Cirby, Esq., President
Tracy Barrett, Esq., Vice President
Sam Ware, Esq.
Denise Bashline
Jonathan Frieman, J.D.
Donald Drummond, Esq.
Walter Cook, Jr, Esq., MLIS

Present: Tracy Barrett, Denise Bashline, Jonathan Frieman, Walter Cook, Jr.,
Donald Drummond, and Laurie Vaala-Olsen, Ex Officio-Secretary
Absent: Sam Ware, Kristine Fowler Cirby
Also Present: Jackie Grossman, Bill Hale

Vice President Tracy Barrett called the meeting to order at 5:15 p.m. and thereafter presided.

1. Approval of Minutes

1.1 Minutes of March 16, 2021 Regular Board Meeting – Denise moved for approval of the Minutes as presented; Walter seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

1.2 Minutes of April 6, 2021 Special Board Meeting – Denise moved for approval of the Minutes as presented; Donald seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

2. Open Forum – There was one comment from the public.

3. Financial Report

3.1 March 2021 Fiscal Report

The Fiscal Report for March 2021 was attached to the agenda packet. MCLL began the month of March with \$118,801 in its fund and ended the month with \$115,669, a net loss of \$3,132. Filing Fee Revenue for March was \$9,205 and March Expenses totaled \$12,336. YTD Revenue (7/1/20 – 3/31/21) was \$158,097 and YTD Expenses were \$118,096 leaving a FY 2020-2021 budget balance of \$40,001.

3.2 April 2021 Warrants

Atypical expenses on the April Warrants list included \$85 for renewal of MCLL's subscription to Copware, \$170 for renewal of our subscription to Courtroom Compendiums (Bell's Search & Seizure), and \$300 for renewal of the online host of our catalog – Media Flex, Inc. There were 3 pay periods in April. Walter moved for approval of the Warrants as presented; Donald seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

4. Librarian's Report – Attached to April 2021 Agenda Packet. Laurie added that the letter writing campaign to support CCCLL's request to the Legislature for funding for California County Law Libraries in the FY 2021-2022 State Budget had a significant impact and County Law Libraries are still included in the Legislature's preliminary budget plans.

5 Committee Reports

5.1 Advisory Budget – No report.

5.2 Fundraising for Network Equipment Replacement – Donald reported that he and Jonathan have been working on strategy for MCLL's funding requests. Walter will join the effort when his schedule frees up next month.

5.3 Civic Engagement – See committee report attached to agenda. Denise reported that Otis Bruce, Jr. will speak at the May 6 First Thursdays event, and shared ideas for possible future classes that could be offered at the Law Library. April was National Fair Housing and National Poetry Month. Amanda Hartrey of Family Caregiver Alliance will speak at the June 3 First Thursdays event.

6 Old Business – None.

7. New Business

7.1 Approve Resolution 2021-2 Adopting FY 2021-2022 Projected Budget for Marin County Law Library

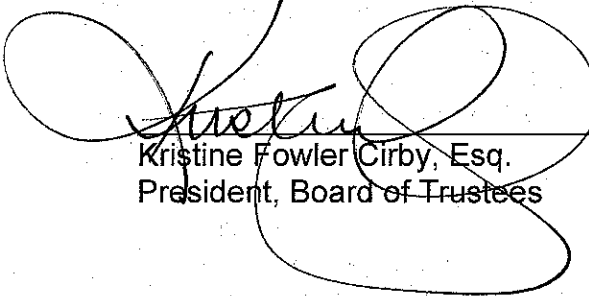
Laurie requested that the board formalize its adoption of MCLL's FY 2021-2022 Projected Budget on April 6, 2021 by approving Resolution 2021-2 (attached to agenda packet). Donald moved to approve Resolution 2021-2 as presented; Denise seconded. Motion passed: 5 Ayes, 0 Noes, 0 Abstentions.

8. Board Members' Suggestions for Next Month's Agenda – None offered.


9. Adjournment

All relevant business having come before the board, Walter moved to adjourn the meeting and Jonathan seconded. Motion passed with 5 Ayes, 0 Noes and 0 Abstentions. The meeting was adjourned at 6:06 p.m. The next board meeting will be held on Tuesday, May 18, 2021 at 5:15 p.m. on Zoom.

Respectfully submitted,



Kristine Fowler Cirby, Esq.
President, Board of Trustees



Laurie Vaala-Olsen, Ex-Officio
Secretary